

ALL-UNIVERSITY COMMITTEE
Salem State University
MINUTES - 15/16:05
January 29, 2016

Convened: Time: 3:00 p.m. Meier Hall room 106

Attending: Members: Joanne Carlson, Clarke Fowler, Karen House, Raminder Luther, Harry Pariser, Nancy Schultz, David Silva, Anne Sullivan, Stephen Young, Chair

Please note: AUC = All University Committee, UCC = University Curriculum Committee, APC= Academic Policies Committee, SAC = Student Affairs Committee

I. Chair's Report

Chair Young welcomed everyone to the meeting. He discussed the first meeting of the 4+1 committee which he recently joined as a representative of AUC. There are some current and future challenges involving administrative issues at the department levels, and with PeopleSoft.

Chair Young also informed the committee that the 'Diversity Group' is looking into adding a diversity requirement in the Gen Ed Core similar to the old V category, which could be fulfilled by a course on left or right side of the flow sheet. The diversity committee will meet with the curriculum committee to discuss this further.

Chair Young also has asked the registrar for degree map templates.

Motion was made to alter the agenda and discuss the assessment piece first, so as not to delay Neal DeChillo (guest). Provost Silva presented the topic. It is being brought to the committee because faculty did not feel sufficiently involved in the assessment deliberations. An assessment process will need to be in place for the 10 year NEASC visit in 2021. Standard 8 is new, and entirely focused on assessment. Its recommended areas of assessment are similar to our Gen Ed, but we will have to demonstrate competence. The provost noted that no standardized tests like CLA or CAT will be used; only classroom-based artifacts without identifying names will be assessed. The provost would like to share the document under discussion with faculty after the AUC has seen it. There was a question about whether the new NEASC standards have already been adopted. Provost Silva said that December was the last meeting of NEASC and he assumes that the new standards will be adopted

Motion: 16210: accepted that the AUC works with Academic Affairs to foster assessment, seconded by Clarke Fowler

Made by: Steve Young Seconded by: Clarke Fowler

Vote Motion: Passed Unanimously

Preferred Name Policy – at the last meeting, AUC had asked chair Young to contact Rebecca Comage and Megan Miller about editing the Preferred Name Policy.

“It was also noted that the Preferred Name Policy would benefit from editing for professionalism and tone. In its current form it is difficult to separate the “policy” from supporting documentation. The committee recommended that Chair Young follow up with Rebecca Comage and Megan Miller to have a more polished, refined policy statement crafted that is suitable for inclusion in the academic catalog.” AUC 15/16:04

Chair Young explained that the policy has been passed as is and is not sure if we can change it. In the meantime he has contacted Megan and Rebecca. Some questions were asked by the committee including whether students are aware of the implications of the policy, what name will show up on the diploma etc. Chair Young will request Rebecca to attend a future AUC meeting and clarify.

Rotating Recorders & Meeting Schedule

February 19 - Anne Sullivan

March 11 – Raminder Luther

April 8 – Joanne Carlson

April 29 –Karen House

May 20 – Scott James

II. Approval of Minutes

A. University Curriculum Committee

1. Curriculum Committee 15/16:09

Motion To accept the minutes of the Curriculum Committee (15/16:09)

Made by: Nancy Schultz Seconded by: Anne Sullivan

Vote Motion: Passed unanimously

Discussion

The Chair gave a review of the minutes:

This meeting started off with some procedural issues. Then under Old Business, a W-II from Philosophy was tabled as was a package from the Management department. A package from the Computer Science department was discussed. The department is requesting a Global Change to renumber twelve Computer Science major courses (CSC prefix) in order to more accurately reflect when in the computer science curriculum the courses are more taken. The package was approved with one abstention. Next, a First Year Seminar by the Mathematics Department was approved with one abstention. Next a different package from the Management Department was discussed. They were requesting changes to 5 flow sheets. Some of the support courses are being changed, and prefixes, errors and omissions are being corrected. The package passed unanimously. Next the English Department presented a course for W-II certification that was passed unanimously. The Music and Dance Department had a package with 32 items. The package had multiple new courses and changes to flowsheets and minors. The department tabled the courses for which they were seeking HP certification, MUS102N, MUS103 and MUS121. The package was passed unanimously, excluding the 3 tabled courses. The School of Nursing had a package of 10 items. There were a number of different issues concerning this package from changes being driven by changes in the Chemistry Department to issues with the new Gen Ed, especially the 78-credit limit. The package passed unanimously. Sport and Movement Science presented a package with 4 items. There was one course that needed changes. The package was unanimously approved, with the provision that the department amend the Criteria for General Education matrix in 15:228. The last item was a package from the Secondary and Higher Education Department with 7 items. These proposals support the new Community Education concentration, which is designed for students who wish to work for community organizations or in the private sector rather than in public schools. Concern was expressed about W-III certification for EDC525. As a result, the department withdrew the request for W-III certification. The package was approved with two abstentions and the W-III certification for EDC450 was withdrawn.

Discussion: NUR 200 course description should be LPN to RN not RN to LPN,

Motion To end discussion of the minutes.

Made by: Nancy Schultz Seconded by: Anne Sullivan

Vote Motion: Passed unanimously.

Motion **To approve the minutes of the Curriculum Committee (15/16:09)**

Made by: Nancy Schultz Seconded by: Anne Sullivan

Vote Motion: Passed unanimously

2. Curriculum Committee 15/16:10

Motion **To accept the minutes of the Curriculum Committee (15/16:10)**

Made by: Karen House Seconded by: Raminder Luther

Vote Motion: Passed Unanimously

Discussion The Chair of AUC gave a review of the minutes: This meeting started off with some organizational business. Under Old Business a package from the Philosophy Department was tabled, as were packages from the Management Department and the Music and Dance Department. The Computer Science Department put forward a package of 8 items. The package had a variety of different items from a new minor to new courses. The package was passed unanimously. Next, World Languages and Cultures Department proposed a new flow sheet and requested to delete two flow sheets. The flow sheet and degree map were for a Spanish 4+1 degree program. The package passed unanimously. Next the History Department put forth a request to change a flow sheet. History is making a change to their support courses for this concentration. There was a discussion that History has a BA and they do not require a foreign language. Concerning this major, the non-requirement of a foreign language has been the case since 1985. One member registered an objection about the continuing exclusion. Some members felt that UCC can't force the requirements on one department and suggested that All University and Academic Policies could address the issue university wide. History could change the concentration to a BS, which does

not require a language. The package was approved, with one opposed. An additional motion was made that the Academic Policy Committee revisit majors that do not require a foreign language, which passed unanimously. The Psychology Department proposed a change for a single course that was approved unanimously. The English Department's package was tabled. The Economics Department proposed changes in 2 flow sheets which were passed unanimously. The Psychology Department had another package with a 4+1 flow sheet which was unanimously approved.

Discussion: There was some surprise expressed about lack of consistency across Bachelor of Arts degree, including that about foreign language requirement. The BA degree typically allows some variance with respect to foreign language, but it has to be done in some principled way. Members of the committee believe that in prior years the AUC looked into this issue. Committee members asked Chair Young to look into this and report back at the next meeting.

Motion To end discussion of the minutes.
Made by: David Silva Seconded by: Clarke Fowler

Vote Motion: Passed unanimously.

Motion **To approve the minutes of the Curriculum Committee (15/16:10)**
Made by: Anne Sullivan Seconded by: Clarke Fowler

Vote Motion: Passed Unanimously

III. Old Business None

No Old Business

IV. New Business

Although near the beginning of the meeting (during Chair's Report) the committee discussed assessment and the two related items (16:209 and 16:210) the committee discussed the items further. The two items focus on assessment and we have requested that the administration inform us (Governance Committees) with more details about the current status of assessment at SSU and future plans for assessment. The committee reconfirmed that the vote at the start of the meeting was for both 16:209 and 16:210.

Multi-State Collaborative to Advance Learning Outcomes Assessment	16:209
Academic Assessment	16:210

Motion To adjourn.
Made by: Joanne Carlson Seconded by: Nancy Schultz

Vote Motion: Unanimously

Meeting adjourned at: 4:35pm

Minutes respectfully submitted by: Raminder Luther