

Academic Policies Committee	
Minutes	
Thursday, November 12, 2015	
Ellison Campus Center, Metro Room	
Meeting: APC 2015/16:03	
Convened	3:19 p.m.
Attending	Joseph Cambone, Elizabeth Duclos-Orsello, Pamela Leong, Linda Nowak, Mindy Jeon, Lynn Fletcher, Hongtao Guo, Ken Reker, Steven Silvern, Daniel Veira, Bonnie Galinski
Guest(s)	Megan Miller (Registrar's Office) Clarke Fowler (Childhood Education and Care) Keith Ratner (Graduate Education Council)
I	<p>Approval of Minutes The approval of the minutes of October 1, 2015 was conducted over email. Motion to approve the minutes of October 1, 2015 Made by: Lynn Fletcher Seconded by: Linda Nowak In favor (12). Against (0). Abstentions (0). Motion passed.</p>
II.	<p>Introduction of Members E. Duclos-Orsello (Vice Chair) convened the meeting, as Chair P. Walker's class schedule conflicts with the fall APC meetings.</p>
III	<p>Chairs Report A. Welcome Vice Chair E. Duclos-Orsello recommended that subcommittee updates are added to the agenda. Motion: Motion to add subcommittee updates to the 11.12.15 meeting agenda Made by: D. Veira Seconded by: P. Leong Vote: In favor (10). Against (0). Abstentions (0). Motion passed.</p>
IV.	<p>Standing Subcommittees: A. Academic Calendar B. Galinski reported that the subcommittee met and reviewed the calendar and is submitting questions to the Registrar for clarification and the calendar should be presented to the APC for review by the end of the semester. Vice Chair E. Duclos-Orsello inquired as to a deadline for submission and asked that the committee consider the recommendations that were put forth the initial APC meeting from September. M. Miller confirmed that since it is the 2017/18 academic calendar that approval at the end of the semester is fine. B. Selective Retention B. Galinski reported that the subcommittee meets in January, June and August to review appeals. The subcommittee did meet this fall to discuss possible requirements that could be asked of students who are granted the appeal and that a proposal will be submitted to the APC.</p>

<p>V.</p> <p>Motion:</p>	<p>New Business</p> <p>A. Policy regarding the lifespan of elementary and early childhood education licensures courses (16:080)</p> <p>Motion to approve Proposal 16:080 Made by: Pam Leong Seconded: Hongtao Guo</p> <p><u>OVERVIEW:</u></p> <p>R. Clarke Fowler, Chair of the Childhood Education and Care, provided an overview and rationale for the proposal. Some students will come back to the university 17 or 18 years after taking their courses looking to enroll in student teaching. If a student last took an education course more than seven years ago, the courses’ content in their classes has most likely changed dramatically and is not current with the latest teaching practices. The university needs to ensure that students placed in schools are current in the field. The education department doesn’t typically bring licensure to APC as it is approved by the State, but wants to be transparent.</p> <p><u>DISCUSSION:</u></p> <p>L. Fletcher asked if this policy benefits the students or the department.</p> <p>C. Fowler responded that it ultimately benefits the children we teach and maintains the integrity of the program.</p> <p>L. Fletcher asked if we should consider ten years and not seven as it seems to put a barrier in the way of teaching, stating that seven years seems short.</p> <p>C. Fowler responded that this policy has already been passed by the Graduate Education Council and if we adopt a different number, it will be a different policy for undergraduate and graduate. He also added that ten years is a long time to be away and is not helpful when students go into the field to teach.</p> <p>D. Veira inquired that if they come back after seven years, does it mean they didn’t take the classes?</p> <p>C. Fowler responded that there are different ways to approach the timing and waivers could be granted; i.e., if a student has been teaching at a parochial school for the last 10 years and following standards, then the waiver would be granted. A waiver would allow discretion on a case by case basis.</p> <p>M. Miller asked where this would this appear in the catalog: the education department section or the academic policy section.</p> <p>C. Fowler responded that it should be included in the education section of the catalog.</p> <p>J. Cambone stated that this aligns with the State licensing agency which states that course content is valid for up to seven years and teachers must renew every five years.</p> <p>Vice Chair L. Duclos-Orsello asked if this policy would complicate the credit for life experience.</p> <p>M. Miller suggested that it is less about life experience and more about limits on transfer credits in</p>
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<p>Vote:</p>	<p>terms of the transfer credit review process.</p> <p>C. Fowler responded that students have to complete a long application for student teaching, which includes the transcript so there is a mechanism in place to address transfer credits for students who are applying for student teaching.</p> <p>To approve Proposal 16:080. In favor (10). Against (0). Abstentions (0). Motion passed.</p> <p>B. Addition of Honors Course Electives (16:124) This proposal was postponed because the honors representative was not able to attend the meeting.</p> <p>C. Strategy for 4+1 Policy</p> <p><u>OVERVIEW:</u></p> <p>The university needs to create a joint policy between APC and the Graduate Education Council (GEC) around the 4+1 programs so there is a unified policy around courses taken in the 4+1 program and for students who do not complete the +1 and then return to the university.</p> <p><u>DISCUSSION:</u></p> <p>S. Young suggested that a joint committee of the GEC and the APC to review the issues and submit policy for approval and he suggested that C. Leith, J. Cambone, P. Walker work with K. Ratner (GEC).</p> <p>K. Ratner stated that the GEC was in favor of a review and stressed the need for policy around the use of undergraduate classes being used in a graduate program –so student do not “double dip”. He also stressed the desire for an electronic meeting.</p> <p>Vice Chair E. Duclos-Orsello reminded the committee that today’s goal is to create a small subcommittee to work out a proposal.</p> <p>J. Cambone noted that as the School of Education moves forward with the 4+1 it is important to think items through, such as the order that courses are approved, double dipping, leave of absence and re-entry. He also emphasized the need to create guidelines when students move from undergraduate to graduate and define the application process.</p> <p>K. Ratner suggested that the subcommittee outline the issues as this is a complex process.</p> <p>Vice Chair E. Duclos-Orsello added that uniformity with this policy is important.</p> <p>J. Cambone agreed stating that there are several programs offering a 4+1 and that there should consistency.</p> <p>M. Miller added that a rep on the subcommittee from All University would be a good idea so it is truly a joint committee.</p>
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<p>Motion:</p> <p>Vote:</p>	<p>K. Ratner emphasized bringing folks together to outline the issues.</p> <p>Vice Chair E. Duclos-Orsello concluded that there seemed to be interest in a joint meeting and added that it would be useful to have reps from each school that has 4+1 program. She invited committee members to participate in the subcommittee and asked J. Cambone to convene the group.</p> <p>Motion to create and populate a subcommittee to review the 4+1 program policies. Subcommittee: J. Cambone, P. Walker, K. Ratner (GEC), M. Miller (Registrar), Bonnie Galinski, S. Silvern.</p> <p>Made by: P. Leong Seconded: L. Fletcher In favor (10). Against (0). Abstentions (0). Motion passed.</p>
<p>VI</p> <p>VII</p> <p>Motion:</p> <p>Vote:</p> <p>Adjourned</p>	<p>Other Business</p> <p>Adjournment</p> <p>Motion to adjourn Made by: J. Cambone Seconded by: D. Veira</p> <p>In favor: (10); Against: (0); Abstentions: (0). Motion passed.</p> <p>3:56 p.m.</p>

Respectfully Submitted,

Bonnie Galinski

Next Meeting: Thursday, December 10, 2015