

## GRADUATE EDUCATION COUNCIL

November 12, 2015

2:05 p.m. – 3:19 p.m.

MARSH HALL 204

### MINUTES

#### Attendance:

Council Members: K. Ratner, Chair, M. Ackerman, C. Bonner, M. Churchill, J. Gu, K. Hess, B. Layne, M. Leisey, F. Pomerantz, J. Silveira, K. Valens, D. Williams  
Absent: J. Bandyopadhyay, H. Colbert, R. Hains, M. Mobley  
Secretary: J. Bubier  
Guests: E. Blood, T. Lyons, M. Miller, N. Sherf, A. Shwedel, C. Zoppel

#### Announcements:

Minutes from the October 29, 2015 meeting were reviewed. M. Leisey moved and J. Silveira seconded a motion to approve the minutes. The motion passed unanimously.

M. Miller discussed adding the contact hours into course descriptions. The purpose would be to inform students of how many hours of their course are spent on lecture, lab, etc. An example of the language that would be included in the course description is “3 lecture hours per week.” This would also help Academic Affairs when accounting for SHCI (Semester Hours Credit of Instruction) when compensating faculty. K. Ratner stated that this was just informational, and he was waiting for M. Churchill to hear from the deans for their feedback.

M. Miller talked about a meeting to discuss 4+1 policies, though a number of required attendees were unable to make it. The process of passing the new 4+1 proposals through governance was reviewed. A question that came up at an academic policies meeting was what happens if a student drops out of a 4+1 program, and what guidelines would apply in that situation.

Type of Action	Course Number	Course Title	Recommended Changes and Approved Business	Approved	Tabled
New Course	EDC 892P	Student Teaching Practicum in Spanish (5-12)	J. Silveira moved and J. Gu seconded to review this proposal. The motion was approved unanimously.	X Unanimous	
New Course	EDC 892PS	Practicum Seminar in Teaching Spanish	J. Gu moved and M. Leisey seconded to review this proposal. The motion was approved unanimously with the following revision: <ul style="list-style-type: none"><li>• Correct the course description on the syllabus to match the description on the form</li></ul>	X Unanimous	
New Course	EDC 893P	Student Teaching Practicum in Spanish (P-6)	K. Hess moved and J. Silveira seconded to review this proposal. The motion was approved unanimously.	X Unanimous	

Change in Course	LBS 724	Electronic Technologies for Information Retrieval	J. Gu moved and M. Leisey seconded to review this proposal. The motion was approved unanimously with the following revision: <ul style="list-style-type: none"> <li>• Add the words “Three credit hours per week” to the course description</li> </ul>	X Unanimous	
Change in Course	LBS 815	Instructional Resource Selection and Curriculum Development K-12	M. Leisey moved and J. Silveira seconded to review this proposal. The motion was approved unanimously with the following revision: <ul style="list-style-type: none"> <li>• Add the words “Three credit hours per week and an additional” to the beginning of the last sentence in the course description</li> </ul>	X Unanimous	
Change in Course	LBS 850	Emerging Technologies for Libraries	M. Leisey moved and J. Gu seconded to review these proposals. The motion was approved unanimously with the following revision: <ul style="list-style-type: none"> <li>• Add the words “Three credit hours per week” to the course description</li> </ul>	X Unanimous	
Change in Course	LBS 900N	Practicum Experience for the Library Teacher	K. Hess moved and J. Gu seconded to review these proposals. The motion was approved unanimously.	X Unanimous	
New Course	PSY 791	Organizational Psychology	D. Williams moved and J. Silveira seconded to review this proposal. The motion was approved unanimously.	X Unanimous	
Change in Program	M.S. Industrial/Organizational Psychology		K. Valens moved and J. Silveira seconded to review this proposal. The motion was approved unanimously.	X Unanimous	

The meeting adjourned at 3:19 p.m.