

CURRICULUM COMMITTEE
Salem State University
MINUTES
Meeting: 16/17: 02

Date: October 5, 2016

MEMBERS PRESENT: Kate Amory, Elizabeth Blood, Elizabeth Coughlan, Daniel Delgado, Lynn Fletcher, Joe Kasprzyk, Meghan McLyman, Megan Miller, Jennifer Robinson, Chris Schoen, Gretchen Sinnett, Cindy Vincent

GUESTS: Sarah Dietrich, English; Tiffany Chenault and Pam Leong, Sociology

I.	Chair's Report
	<p>Elizabeth announced that a quorum had been reached and called the meeting to order at 3:07pm.</p> <p>Elizabeth introduced new members Daniel Delgado and Lynn Fletcher. Daniel will join sub-committee E. Lynn will join D, as will Elizabeth C. and Megan.</p> <p>The following packet was assigned: <u>COMPUTER SCIENCE DEPARTMENT</u> (9/19/16): Cindy</p> <p>Megan announced that the Gen Ed Committee has approved a policy on substitutions and submitted it to All University.</p>
II.	Subcommittee Reports
	No reports
III.	Special Business
	No reports
IV.	Old Business
	<p>A. <u>OCCUPATIONAL THERAPY DEPARTMENT</u> (1/14/16, 2/10/16, 2/13/16 D. Tapley and CRS E) TABLED OCT411-Theoretical Principles of Occupation I-W-III 16:212 OCT408-Research, Writing, & Learning I-W-II 16:213</p> <p>B. <u>SOCIOLOGY DEPARTMENT</u> (1/20/16, J. Robinson and CRS B) SOC403-Research Methods in the Social Sciences-Change in Course-W-III 16:208 SOC206-Fundamentals of Statistical Analysis in Sociology-Change in Course-QR 16:215 SOC250-Public Sociology-W-II 16:216</p> <p>Jennifer made a motion to accept the packet; Megan seconded. She explained that the department is proposing to make SOC403 a W-III course. The department responded to recommendations from the W-III sub-committee. Pam met with Tanya Rodrigue and found this very helpful.</p> <p>For SOC206, the course title, course description, and pre-requisites have changed. Megan noted that MAT108, which is included as a pre-req. does not have a QR certification and may eventually be phased out or offered less frequently by the Math department. Additionally, the prerequisite alternative of a higher level math class means that many students may already have</p>

taken a class that includes a QR designation before entering this one because many of the 100 level math classes have this designation. Elizabeth asked if the department wants non-majors in the course, given that the QR will attract them. Pam responded that they do. Megan pointed out that the MAT108 pre-req. may dissuade non-majors from taking the course. Pam and Daniel said that students need the math skills they acquire in MAT108 in order to be successful in the course.

The department is also seeking W-II certification for SOC250. The W-II/III sub-committee was enthusiastic about the proposal. Megan suggested changing the ENL110 pre-req. to W-I level course and Pam and Tiffany agreed.

Unanimously approved.

- C. ENGLISH DEPARTMENT (4/27/16, C. Vincent, CRS E)
ENL108-Academic Writing for Multilingual Writers-Change in Course [16:259](#)
ENL109-Foundations of Writing (ESL)-Change in Course [16:260](#)

Cindy made a motion to accept; Gretchen seconded. The department is changing the contact hours for ENL108, a 3-credit course, from 6 hours to 3. Students do not get W-I credit for this course but can take it as a free elective in preparation for their W-I course.

ENL109 is also being reduced from 6 to 3 hours per week. Megan pointed out that the pre-requisite - “Satisfactory completion of English Department placement procedure” - cannot be systematically enforced by the registrar’s office.

Unanimously approved.

There being no further business, Joe moved to adjourn the meeting; Jennifer seconded. The vote to adjourn was unanimous, and the committee adjourned at 3:45pm.

Submitted by Gretchen Sinnott