

CURRICULUM COMMITTEE
Salem State University
MINUTES
Meeting: 15/16: 09

Date: December 16, 2015

MEMBERS PRESENT: Brian Alves, Elizabeth Blood, Cleti Cervoni, Elizabeth Coughlan, Neal DeChillo, Jen Girgen, Pamela Halpern, Donna Hills, Joe Kasprzyk, David Mercer, Megan Miller, Anne Noonan, Alexandria Peary, Jennifer Robinson, Gretchen Sinnett, Amy Smith, Peter Smolianov, David Tapley

GUESTS: Maura Murray, Math; Charlene Campbell, Nursing; Cassie Kao, Student Life; Alice de Koning, Management; Tad Baker, History/Gen Ed; Mary-Lou Breitborde & Allan (Rocky) Shwedel, Education; Theresa DeFrancis, English; Mary-Jo Grenfell, Caitlin Corbett, Meghan McLyman & Jim Morrow, Music and Dance; Steve Dion, SMS

I.	Chair's Report
	<p>Elizabeth announced that a quorum had been reached and called the meeting to order at 10:06am.</p> <p>Joe Motioned to suspend the order of business, Amy seconded. Unanimously approved.</p> <p>Elizabeth proposed that the committee meet over break: Wednesday, January 13 at 1:00pm. She is hoping that we will meet every other week during the Spring semester.</p>
II.	Subcommittee Reports
	No reports
III.	Special Business
	No special business
IV.	Old Business
	<p>A. <u>PHILOSOPHY DEPARTMENT</u> (10/29/14, CRS B, Regina, 12/8/14) TABLED waiting for dept. PHL304-Existentialism (W-II) 15:146</p> <p>B. <u>MANAGEMENT DEPARTMENT</u> (10/15/15 P. Smolianov and CRS E) TABLED BUS470-Business Policy and Strategy-Change in Course 16:139 BUS302-Business Study Travel Seminar-New Course 16:143</p> <p>C. <u>COMPUTER SCIENCE DEPARTMENT</u> (9/27/15, David T. and CRS E) Computer Science-Global Change 16:053 BS-Computer Science-Change in Flowsheet 16:054</p> <p>David motioned to approve, Amy seconded. The department is requesting a Global Change to renumber twelve Computer Science major courses (CSC prefix) in order to more accurately reflect when in the computer science curriculum the courses are more appropriately taken. The proposed changes require modifications to the BS in Computer Science flowsheet and attendant Degree Map. Approved with one abstention.</p>

	<p>D. <u>MATHEMATICS DEPARTMENT</u> (9/14/15, Pamela H and CRS B) FYMAT-First Year Seminar (Mathematics) 16:040</p> <p>Pam motioned to approve, Gretchen seconded. The department's example FYS uses the <i>Simpsons</i> TV show to teach math concepts. Megan asked if students who had not satisfied the math competency would feel comfortable in this course. Maura said they would. Anne expressed concern that some questions raised by the FYS sub-committee had not been addressed. Maura responded that the edits were made in the student experiences rather than course narrative section.</p> <p>Approved with one abstention.</p>
	<p>E. <u>ACCOUNTING AND FINANCE DEPARTMENT</u> (10/23/15, J. Robinson and CRS B) BS-Business Administration-Accounting Concentration-Change in Flowsheet 16:154 BS-Business Administration-Corporate Finance and Accounting Conc.-Change in Flowsheet 16:155 BS-Business Administration-Finance Concentration-Change in Flowsheet 16:156</p> <p>Jennifer motioned to approve, Peter seconded. The department is changing the support courses on all three flowsheets to make them more specific. They also developed a new course with the Math department, MAT128, as a required support course for all business students.</p> <p>Approved with one abstention.</p>
	<p>F. <u>MANAGEMENT DEPARTMENT</u> (11/1/15, J. Robinson and CRS B) BS-Business Administration-Entrepreneurship Concentration-Change in Flowsheet 16:176 BS-Business Administration-Human Resource Management Conc.-Change in Flowsheet 16:177 BS-Business Administration-International Business Concentration-Change in Flowsheet 16:178 BS-Business Administration-Management Concentration-Change in Flowsheet 16:179 BS-Business Administration-Hospitality Concentration-Change in Flowsheet 16:180</p> <p>Jennifer motioned to approve, Neal seconded. Some of the support courses are being changed and prefixes, errors and omissions are being corrected. BUS302 is being removed from the International Business Concentration flowsheet as the course was tabled at the last meeting. Megan suggested that World Languages may want to discuss potentially allowing students to double dip for the minor and major.</p> <p>Unanimously approved.</p> <p>Megan motioned for a 10-minute break, Amy seconded. Unanimously approved.</p>
	<p>G. <u>ENGLISH DEPARTMENT</u> (11/2/15, G. Sinnett and CRS C) ENL2XX-Studies in Literature-New Course-W-II 16:175</p> <p>Gretchen motioned to approve, Amy seconded. The department is seeking approval for ENL235, a new course that will have W-II certification. The W-II/W-III sub-committee did not have any revisions.</p> <p>Unanimously approved.</p>
	<p>H. <u>MUSIC AND DANCE DEPARTMENT</u> (10/14/15 D. Hills and CRS A)</p>

BA-Dance-Change in Flowsheet [16:091](#)
 DAN091-Dance Participation-New Course [16:092](#)
 DAN120-Modern Dance I-Change in Course [16:093](#)
 DAN121-Modern Dance II-Change in Course [16:094](#)
 DAN122-Modern Dance III-Change in Course [16:095](#)
 DAN130-Hip Hop I-New Course [16:096](#)
 DAN131-Hip Hop II-New Course [16:097](#)
 DAN132-Hip Hop III-New Course [16:098](#)
 DAN136-Cyphering Dance-New Course [16:099](#)
 DAN200-Dance Ensemble II-Change in Course [16:100](#)
 DAN201-Dance Composition II-Change in Course [16:101](#)
 DAN300-Dance Production-Change in Course [16:102](#)
 DAN310-Dance: Theory and Style-Change in Course [16:103](#)
 DAN400-Dance Pedagogy-Change in Course [16:104](#)
 DAN415-Advanced Topics in Dance-New Course [16:105](#)
 Dance Minor-Change in Minor [16:106](#)
 FYDA100-First Year Seminar-Dance-New Course [16:107](#)
 Certificate in Music in Early Childhood Education-New Certificate [16:157](#)
 Certificate in Music Technology [16:158](#)
 MUS102N-Music and Humanities-Change in Course-HP [16:159](#)
 MUS103-Music and Humanities II-Change in Course-HP [16:160](#)
 MUS109-Popular Music in America-Change in Course-CEA [16:161](#)
 MUS117-Listening to Jazz-Change in Course-CEA [16:162](#)
 MUS120-Fundamentals of Music-Change in Course-CEA [16:163](#)
 MUS121-Women in Music History-Change in Course-HP [16:164](#)
 BA-Music-Change in Flowsheet [16:165](#)
 MUS511N-Seminar II for Music Majors-Change in Course [16:166](#)
 MUS146-Applied Music Composition I-Change in Course [16:167](#)
 MUS221-Critical Listening-New Course [16:168](#)
 MUS315-Musical Pathways Through Early Childhood Education-New Course [16:169](#)
 Global Change-Music and Dance [16:170](#)
 Music Technology-Change in Minor [16:171](#)

Donna motioned to approve, Amy seconded. There are multiple new courses and changes to flowsheets and minors. These proposals arise out of Dance moving from SMS to Music (now Music and Dance) last year. There are a number of one-credit courses. Students can only apply a limited number of one-credit courses to the major. The Dance Minor is being changed to provide students with greater choice and flexibility. The new courses include a First Year Seminar. The department is also requesting a new undergraduate Certificate in Music in Early Childhood Education, which will help their students in the job market. There is currently no licensure available in this area. They are also proposing a Certificate in Music Technology, which will help students seeking a career in production. The department wishes to table the courses for which they were seeking HP certification, MUS102N, MUS103 and MUS121. For the Music flowsheet, the language about piano proficiency is changing to encourage students to demonstrate proficiency earlier. The department is also requesting a global change to remove the phrase “full-time day student” from all the applied music courses. The new statement will read “Open to Music Majors only.” The earlier language was a barrier to degree completion for evening and part-time students.

Unanimously approved, with 16:159, 16:160 and 16:164 tabled.

	<p>I. <u>SCHOOL OF NURSING</u> (10/1/15, Peter S. and CRS E) NUR210B-Health Assessment-Change in Course 16:059 NUR212-Fundamentals of Nursing-Change in Course 16:060 NUR320-Care of the Adult-Change in Course 16:061 NUR321-Health Care of Women and Children-Change in Course 16:062 BS-Nursing-Change in Flowsheet 16:063 BS-Nursing-LPN to BSN Part-time Program-Change in Flowsheet 16:064 BS-Nursing-RN to BSN Option Evening Division-Change in Flowsheet 16:065 NURXXX-Foundation for Nursing Practice-Change in Course 16:066 NUR415B-Public Health Nursing-Change in Course 16:188 NUR412B-Mental Health Nursing-Change in Course 16:189</p> <p>Donna (in Peter’s absence) motioned for approval, Brian seconded. The first four course changes are due to the Chemistry department changing numbers for courses that are co- or pre-reqs. Donna explained that the department has had to reduce support courses in order to allow students to meet Gen Ed requirements. The change in flow sheet was due to a university call to reduce support courses to get below the 78-credit limit. They are not quite there yet. Megan pointed out that the department will need to do a degree credit exception form by next year as the current one expires soon. All programs approved for exceptions the year before last were approved for two years only to give departments more time to address coming into compliance with new policy that accompanied the general education change. Nursing has been considering how some of the Gen Ed content is addressed in support and department courses. NUR200 is a new course for the RN to LPN cohort, who are arriving less prepared in terms of clinical and writing skills than a decade ago. NUR415B and NUR412B are shifting from ¼ courses to semester courses as the ¼ course format wasn’t working. This will allow students to engage more successfully with clinical partners and clients.</p> <p>Unanimously approved.</p>
	<p>J. <u>SPORT AND MOVEMENT SCIENCE DEPARTMENT</u> (12/4/14, CRS D, Elizabeth C. 1/23/15) SMS225-Introduction to Health and Physical Activity for Children-New Course-PGR 15:221 SMS402-Study-Travel Seminar in SMS-New Course 15:227 SMS261-Consumer Health-W-II 15:228 SMS303-Exercise Psychology-W-III 15:229</p> <p>Elizabeth motioned to approve, Peter seconded. The department is submitting two new courses, and seeking PGR certification for one of them, SMS225. The PGR sub-committee vetted the course, and the department made significant changes in response to their feedback. SMS402 is a request for an international study seminar. Students will receive WC credit for it. The department is also submitting courses for W-II/W-III certification. For SMS261, Joe expressed concern that all objectives meet all criteria in the Criteria for General Education matrix. Joe motioned that we accept SMS261 subject to the department amending the Criteria for General Education matrix, Amy seconded. Unanimously approved.</p> <p>Unanimously approved, with the provision that the department amend the Criteria for General Education matrix in 15:228.</p>
	<p>K. <u>SECONDARY AND HIGHER EDUCATION DEPARTMENT</u> (9/15/15 Cindy V and CRS B) EDU205-Educational Psychology-Change in Course 16:041 EDC210-Introduction to Community Education-New Course 16:042 EDC315-Policy and Practice in Community Education-New Course 16:043 EDC325-Program Planning and Evaluation in Education-New Course 16:044</p>

EDC345-Directed Field Experience in Community Education-New Course [16:045](#)

EDC450-Internship in Community Education [16:046](#)

BS-Education-Educational Studies-Community Education-New Flowsheet [16:047](#)

Amy (in Cindy's absence) motioned for approval, Megan seconded. Cleti explained that many programs have changed in the last two years. These proposals support the new Community Education concentration, which is designed for students who wish to work for community organizations or in the private sector rather than in public schools. EDC525 was originally submitted as EDC450. The course number and title were changed as part of a revised submission. Megan expressed concern that EDC525 (16:046) includes two different modes of instruction, which may raise administrative challenges. There was no feedback from the W-III sub-committee because at this point internships do not qualify as W-III courses. The department is withdrawing the request for W-III certification. Next semester, the department may separate EDC525 into two courses, a seminar and an internship, and put the seminar forward as a W-III. For EDC315, Megan inquired about whether fieldwork was supervised as this affects the SHCI. The fieldwork is documented but not supervised. The department is seeking W-II certification for EDC325, and responded to suggestions from the W-II/III sub-committee. There was concern about the number of pre-reqs. if this is going to be a W-II. Elizabeth pointed out that the rollout of W-II courses has not matched the Gen Ed Committee's original intent in some respects. For example, some departments have made required courses W-II. We still do not have enough W-II courses, however.

Approved with two abstentions, with W-III certification for EDC525 (originally EDC450) withdrawn.

There being no further business, Donna moved to adjourn the meeting; Amy seconded. The vote to adjourn was unanimous, and the committee adjourned at 2:16pm.

Submitted by Gretchen Sinnett