

CURRICULUM COMMITTEE
Salem State University
MINUTES
Meeting: 15/16: 17

Date: May 11, 2016

MEMBERS PRESENT: Brian Alves, Elizabeth Blood, Elizabeth Coughlan, Neal DeChillo, Jen Girgen, Pamela Halpern, Donna Hills, Joe Kasprzyk, David Mercer,-Megan Miller, Anne Noonan, Alexandria Peary, Jennifer Robinson, Gretchen Sinnett, Amy Smith, David Tapley, Cindy Vincent

GUESTS: Mary-Jo Grenfell, Music and Dance; Shelley Sweeney, Occupational Therapy; Steve Young, Geography; Steve Dion, SMS; Jeanne Corcoran, Occupational Therapy; William Cornwell, Philosophy

I.	Chair's Report
	<p>Elizabeth announced that a quorum had been reached and called the meeting to order at 10:03am.</p> <p>Elizabeth thanked the committee for serving. She pointed out that we are still 6 members short for 2016-17, with a particular shortage in area A.</p> <p>Packets were assigned:</p> <p style="padding-left: 40px;">B. Sport and Movement Science: Liz Blood will take over from Anne Noonan, who will not be continuing on the committee.</p> <p style="padding-left: 40px;">D. Sociology Department: Jennifer Robinson</p> <p style="padding-left: 40px;">E. English Department: Cindy Vincent</p> <p>Elizabeth made a motion to suspend the order of the agenda in order to accommodate exam schedules of those presenting. Unanimously approved.</p>
II.	Subcommittee Reports
	No reports
III.	Special Business
	No special business
IV.	Old Business
	<p>A. <u>PHILOSOPHY DEPARTMENT</u> (10/29/14, CRS B, Regina, 12/8/14) TABLED waiting for dept. PHL304-Existentialism (W-II) 15:146</p> <p>B. <u>MUSIC AND DANCE DEPARTMENT</u> (10/14/15 D. Hills and CRS A) MUS102N-Music and Humanities-Change in Course-HP 16:159 MUS103-Music and Humanities II-Change in Course-HP 16:160 MUS121-Women in Music History-Change in Course-HP 16:164</p>

	<p>Donna made a motion to take 16:159, 16:160, and 16:164 off the table; Brian seconded. Mary-Jo Grenfell was present to represent the department. The department has revised the three courses originally submitted for HP in the fall. These were DI courses in the old core curriculum which have been revised for the new general education curriculum. These courses counted as CEA in the transitional model, but the department feels they fit better in the HP category. The HP subcommittee has now approved the courses. Unanimously approved.</p>
	<p>C. <u>GEOGRAPHY DEPARTMENT</u> (10/15/15 D. Hills and CRS A) BS-Geography-Travel and Tourism Concentration-Change in Flowsheet 16:136</p> <p>Donna made a motion to take 16:136 off the table; Amy seconded. The department is presenting this flow sheet again, including before and after versions of the flow sheet, which were missing when originally submitted. The name of the flow sheet was changed to reflect changes in the discipline. Some courses listed were changed to overlap with other Geography flow sheets in order to maximize course enrollments. Minor changes were made to course numbers and credits based on previously approved course changes and new courses. Unanimously approved.</p>
	<p>D. <u>PSYCHOLOGY DEPARTMENT</u> (11/1/14, CRS A, A. Peary 3/9/16) PSY540-Seminar: Topics in Psychology (W-III) 15:202</p> <p>Alex made a motion to approve; Amy seconded. Anne N. represented the department. The department responded to critiques from the W-III sub-committee for PSY540. Megan asked if the department was planning to move to a topics based seminar instead of multiple seminars. Anne said no, but it was difficult to retrofit an existing writing course to W-III. They are starting from scratch with other upper level courses that had W certification. Unanimously approved.</p>
	<p>E. <u>SPORT AND MOVEMENT SCIENCE DEPARTMENT</u> (5/11/15, Anne Noonan and CRS D) SMS304-Sport Development-WC 16:004 SMS320-Aquatic Administration & Facility Operation-QR 16:006</p> <p>Anne noted that we reviewed SMS304 at the April 27 meeting. It was accepted pending WC revisions, which have been completed.</p> <p>Anne made a motion to approve SMS320; Amy seconded. This is an existing course requesting QR certification. The department responded to concerns from the QR sub-committee. Megan pointed out that this course seems to have a specific audience. She asked if the department was prepared for students to take the course because they need the QR rather than being interested in the subject matter. Steve responded yes. Unanimously approved.</p>
	<p>F. <u>OCCUPATIONAL THERAPY DEPARTMENT</u> (1/14/16, 2/10/16, 2/13/16 D. Tapley and CRS E) BHS101-Introduction to Healthcare-Change in Course 16:203 BHS302-Health Policy-New Course 16:204 BHS303-Technology in Healthcare-Change in Course 16:211 OCT411-Theoretical Principles of Occupation I-W-III 16:212 OCT408-Research, Writing, & Learning I-W-II 16:213 BHS102-Academic and Professional Writing in Healthcare-Change in Course-W-II 16:214</p>

David T. made a motion to approve the packets, with the exception of 16:212 and 16:213; Megan seconded. The department is requesting a title and description change for BHS101 to eliminate confusion for transfer students. BHS302 is a new course. Eventually the department would like a public policy course to be cross-listed with Political Science. The department is lowering the course number of BHS303 because the content should come earlier in the curriculum and eliminating pre-requisites. Megan asked if students will be able to be successful in the course if they are lacking computer skills. Shelley responded that there is a required support course on the flow sheet. The department will need to submit a flow sheet change in the Fall. The department is changing the course number for BHS102 to BHS203 because a 100 level course cannot be a W-II and also changing the course description. The course has been reviewed by the W-II sub-committee, which felt it was very strong.

David T. made a motion to suspend his previous motion and approve all the packets; Megan seconded. The W-III sub-committee felt OCT411 was a very strong proposal. However, the course is only 2 credits so does not qualify for W-III certification. David made a motion to table OCT411; Amy seconded. The department is seeking W-II certification for OCT408. The W-II sub-committee expressed some concerns that as written the course seems closer to a W-III than a W-II. There are potentially too many pre-requisites and not enough focus on writing for multiple audiences. David made a motion to table OCT408; Amy seconded.

Approved, with one abstention, with the exception of OCT411 and OCT408, which have been tabled.

G. CRIMINAL JUSTICE DEPARTMENT (4/13/16)

CRJ480-Proseminar: Applied Statistics in Criminal Justice-Deletion of Course [16:254](#)

Elizabeth C. made a motion to approve; Amy seconded. Jennifer Robinson represented the department. She explained that the course will not be offered as it has been removed from the flow sheet. **Approved with one abstention.**

H. PHILOSOPHY DEPARTMENT (12/9/15, B. Alves and CRS D)

PHL125-Critical Reasoning-Change in Course [16:190](#)

BA-Philosophy-Change in Flowsheet [16:191](#)

Philosophy Minor-Change in Minor [16:192](#)

Brian made a motion to approve the packets; Amy seconded. William Cornwell was present to represent the department. In 16:190 there was a change to restrict enrollment so students who have already taken a similar course will not enroll. The registrar was pleased with this. In 16:191, a course was added to fulfill the major's logic requirement. It was noted that a revised degree map was needed to pass this item through the All-University committee. It can be approved here pending submission of the degree map. The flow sheet change, once fully approved, will be effective Fall 2017. In 16:192, two courses were added to the minor, one new course that fulfills the W-I requirement (PHL 126) and one is an upper-level course to give students more options at that level. Megan noted that PHL 125 may be a support course in CRJ. The two departments should discuss offerings. **Unanimously approved, pending submission of the degree map for 16:191.**

I. WORLD LANGUAGES AND CULTURES DEPARTMENT (4/12/16, A. Smith and CRS B)

SPN401-Introduction to Spanish Literature I-Change in Course [16:251](#)

SPN450-Spanish Translation and Interpretation Practicum [16:252](#)

WLC501-Seminar in Translation-Change in Course [16:253](#)

Amy made a motion to approve the packets; Neal seconded. Elizabeth Blood was present to represent the department. The first item involves a course description change to reflect changes in the discipline. The phrase “3 lecture hours per week” was added to the course description reflecting current catalog practices. The second item involves a change in title to remove “practicum” because this course is not a practicum; it is a 3 credit lecture. The final item involves a capstone portfolio course for the Certificate in Translation. As this is a course in which students work on individual portfolios and volunteer translation projects, the department wishes to change the course use to be counted as 0.5 SCHI per student rather than a 3-credit lecture. Megan noted that the compensation per student will need to be negotiated with Academic Affairs, but the committee voted to approve the change in use of course.
Unanimously approved.

There being no further business, Neal moved to adjourn the meeting; Amy seconded. The vote to adjourn was unanimous, and the committee adjourned at 11:20am.

Submitted by Elizabeth Blood & Gretchen Sinnett