

| Academic Policies Committee | |
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| Minutes | |
| Thursday, December 14, 2017 | |
| Ellison Campus Center | |
| Meeting: APC 2017/2018:06 | |
| Convened | 3:20 p.m. |
| Attending | Mercy Bashir, Joseph Cambone, Andrew Darien, Michele C. Dávila, Clarke Fowler, Bonnie Galinski, Ethel Gordon, Joseph Gustafson, Severin Kitanov, Sara Mana, Sara Moore, Kathy Neville, Kristin Pangallo, Arthur Rosenthal, Peter Walker (Chair), and Carol Zoppel |
| Guest | Courtney Orelup (Nursing) |
| Documents (attached) | Proposal 18:206: Science Course Requirements-Minimum Acceptable Grade / School of Nursing |
| I. | <p>Chair's Report</p> <p>J. Cambone announced the approval of the APC17:18:05 minutes</p> |
| II. | <p>Spring Meeting Dates:</p> <p>January 25 February 8 February 22 March 8 March 22 April 5 April 19 May 3 May 17, if necessary.</p> |
| III. | <p>Old Business</p> <p>A. Revisiting Nursing School Proposal 18:206</p> <p><u>Motion:</u> To discuss proposal in light of resubmitted documentation <u>Motion made by:</u> M. Dávila <u>Seconded:</u> K. Pangallo <u>Vote:</u> Motion passed unanimously.</p> <p><u>Overview:</u> C. Orelup explains in brief the rationale for the policy change. The ensuing discussion involves questions about the language clarity of the proposal. After some confusion, the committee members in attendance realize that they are looking at an earlier, unrevised version of the proposal. C. Orelup resends the amended version to J. Cambone, who, consequently, reads the revised language aloud. The committee finds that the changes reflect the discussion at the previous APC meeting and prepares to act on a new motion.</p> <p><u>Motion:</u> To approve revised proposal 18:206 <u>Motion made by:</u> S. Mana <u>Seconded:</u> K. Pangallo <u>Vote:</u> Motion passed unanimously.</p> <p>B. Group Reports on the four Education Advisory Board reports</p> |

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| | <p>Overview: J. Cambone: The goal of the report review and discussion is to figure out what hinders retention and timely graduation. All chairs had a discussion of the four reports. In addition, approximately 120 more people discussed the reports with President Keenan. The same ground rules should apply to the APC discussion: talk about the text, put aside whether we like it or not. Does research support our current practices, and where do our practices require revision in light of the existing research?</p> <p>S. Kitanov reported out for Group 1: <i>Guiding Student Choice</i>. Recommendations: The APC committee would like to see data on class withdrawal and its impact on progression & success – the working group will provide this data to the APC. There were also questions around the add/drop deadline and whether or not similar institutions have the same policy and whether or not our policy is best practice. There was also a recommendation that First Year Experience implement programming to assist with student resilience.</p> <p>Chair P. Walker reported out for Group 4: <i>Hardwiring Student Success</i>. Are we using existing tools (e.g. Map Works) at capacity? Many solutions in this report require expert IT help. B. Galinski: Individual texting has been tried at SSU, but only messages that can impact student progression should be sent, because there’s overload. It is important to coordinate with all concerned parties regarding student withdrawal. Recommendation: The Committee will review the Hardwiring Student Success Checklist (pp. 16-19) and discuss it at the next meeting</p> <p>S. Moore reported out for Group 3: <i>Defining the Faculty Role in Student Success</i>. The report might be useful as a guide to evaluating current policies. Big take away: If everyone is responsible, nobody is responsible. Emphasis of the article is on how to support faculty with respect to the different strategies. Recommendation: The Committee will review the academic policy diagnostic and discuss at the next meeting.</p> <p>B. Galinski reported out for Group 2: <i>Promoting Timely Degree Completion</i>.</p> <p>Chair P. Walker thanked J. Cambone for chairing the meeting during his absence. Chair P. Walker also encouraged the Committee to invite students to participate on the APC as it is very helpful to hear their perspective when making decisions.</p> |
| <p>IV.</p> | <p>NO NEW BUSINESS</p> |
| <p>V.</p> | <p>Adjournment</p> <p>Motion: Motion to adjourn. Motion made by: E. Gordon Seconded: C. Fowler Vote: Motion passed unanimously.</p> |
| <p>Adjourned</p> | <p>at 4:32 p.m.</p> |

Respectfully submitted,
 Bonnie M. Galinski (Assistant Vice President for Enrollment Management), Severin Kitanov
 (Philosophy)

Next Meeting: January 25