

<b>Academic Policies Committee</b>	
Minutes	
Thursday, September 28, 2017	
Metro Room, Ellison Campus Center	
Meeting: APC 2017/2018:02	
Convened	3:15 p.m.
Attending	Joseph Cambone, Andrew Darien, Michele C. Dávila, Clarke Fowler, Bonnie Galinski, Joseph Gustafson, Severin Kitanov, Marty Krugman (vice-chair), Sara Mana, Sara Moore, Kathy Neville, Kristin Pangallo, Arthur Rosenthal, Jeramie Silveira, Peter Walker (Chair), and Carol Zoppel
Guest(s)	Megan Miller (registrar), David Silva (Provost), Guorong Zhu (Management)
Documents (attached)	
<b>I.</b>	<p><b>Election of Officers</b></p> <p><b>Committee Chair</b></p> <p>J. Cambone, as first in alphabetical order, convened the meeting and asked for nominations for Chair of APC.</p> <p><b>Nominations:</b> B. Galinski nominated P. Walker; C. Fowler seconded. P. Walker accepted the nomination. No other nominations were forthcoming.</p> <p><b>Vote:</b> Vote in favor of electing P. Walker chair was unanimous.</p> <p><b>Committee Vice-Chair</b></p> <p>P. Walker, now chairing, asked for nominations for Vice-Chair of APC.</p> <p><b>Nominations:</b> K. Pangallo nominated M. Krugman; C. Fowler seconded. M. Krugman accepted the nomination. No other nominations were forthcoming.</p> <p><b>Vote:</b> Vote in favor of electing M. Krugman vice chair was unanimous.</p> <p><b>Committee Co-Recorders</b></p> <p>P. Walker asked for volunteers to serve on a rotating basis as co-recorders.</p> <p>M. Dávila, B. Galinski, and S. Kitanov volunteered. M. Dávila agreed to record the minutes for the current meeting.</p>
<b>II.</b>	<p><b>Chair's Report</b></p> <p>P. Walker asked the committee members and guests to introduce themselves.</p>

	<p>P. Walker briefly outlined the function and purpose of the Academic Policies Committee. He also explained the process used, when possible, for approving minutes via e-mail rather than as part of a face-to-face meeting.</p> <p>P. Walker pointed out that the committee is not fully staffed until it has 3 administrators, 16 faculty members, and 2 students. No students, as of yet, have been appointed by SGA. P. Walker explained the importance and advantages (to the committee and to the students and student body) of having student representation. He asked committee members to “beat the bushes” and encourage some students who are normally free on Thursdays at 3:15 to volunteer for the student positions.</p>
<p><b>III.</b></p>	<p><b>Staffing of subcommittees</b></p> <p><b>Selective Retention Committee</b></p> <p>P. Walker and B. Galinski explained the work of this committee (and that it meets three times a year). The following members of Academic Policies agreed to serve on this subcommittee: J. Cambone, M. Dávila, B. Galinski, S. Moore, J. Silveira, C. Zoppel. B. Galinski added that it is important that a member of Student Affairs be part of this subcommittee.</p> <p><b>Academic Calendar Committee</b></p> <p>P. Walker explained the work of this committee. The following members of Academic Policies agreed to serve on this subcommittee: A. Darien, C. Fowler, B. Galinski, M. Krugman, K. Neville, K. Pangallo.</p>
<p><b>IV.</b></p>	<p><b>New Business</b></p> <p><b>A. International Business and World Languages Double Major Policy <a href="#">17:188</a></b></p> <p><b>Motion:</b> To approve policy 17:188, International Business (IB) and World Languages (WLC) Double Major  Motion made by: J. Cambone  Seconded by: M. Krugman</p> <p><b>Overview:</b> Guorong Zhu, as representative of International Business, and M. Dávila, for WLC, explained this double major proposal, which would permit double dipping (share courses across majors) between both departments. Dávila stated that the new WLC flow-sheet, allowing IB courses, has been approved by the Curriculum Committee, and the International Business Concentration flow-sheet, allowing WLC courses, will go for approval to the Curriculum Committee at its next meeting.</p> <p><b>Discussion:</b></p>

P. Walker asked: Where in the Catalog will the new proposal appear? M. Miller said it should appear in the department-specific section of the catalog and not in the list of Academic Policies.

J. Cambone questioned what policy this was pointing at. M. Miller explained that the double-dipping rule is a long standing practice but not a policy. M. Miller says that this is something that needs to be clarified and maybe it's a way to establish correct policy parameters on how this is enacted. J. Cambone questioned: Should AP establish a general policy on double dipping; if we approve this one does it become policy? M. Krugman asked: Can we articulate a double major policy and pass that policy, and send this type of policy to the Curriculum Committee? It was stated that this process would take time while other departments might be trying to do such collaborations. J. Cambone asked if in passing this proposal we weren't in fact passing policy. A. Darien said that we can create a precedent that could be useful for other departments. M. Krugman asked: Does this action contradict any other policy? P. Walker thought not. He urged that in the process of a comprehensive review of academic policies, our committee address the general matter of double dipping in double-major or joint-major programs.

Other questions: Should Academic Policies be deciding on a principle? Is it in its jurisdiction? M. Miller said that this will serve as a clarification on double dipping. There are other departments thinking about this option such as Health Wellness, Communication, and Interdisciplinary Studies. J. Cambone questioned whether the discussion regarding a general policy should prompt another motion. M. Krugman suggested wording for such a policy: "Students who are double-majoring may count up to X credits of their coursework toward both of their majors to complete the two majors in 120 credits." M. Miller wondered if the language needed to be clearer: "For academic programs that allow double dipping, each department will decide what quantity of credits will be allowed to be shared." M. Krugman stated that this in fact was a joint major. J. Cambone suggested asking the All-University Committee to articulate a general policy. M. Miller said that if the Curriculum Committee approves the revised International Business flowsheet that would make the proposal stronger. A. Rosenthal asked whether students would be held up if the committee didn't approve the double-major proposal today.

**Motion:**

To end discussion and vote on the original motion to approve 17:187

Motion made by: M. Krugman

Seconded by: A. Rosenthal

**Vote:** Motion to vote passed with one no vote and no abstentions.

**Vote:**

On the original motion to approve 17:187

Motion passed with three abstentions

**B. Amendment to Mass Transfer for STEM Pathways Programs, [18:038](#)**

	<p><b>Motion:</b> To approve policy 18:038, Amendment to Mass Transfer for STEM Pathways Programs          Motion made by: J. Cambone          Seconded by: B. Galinski</p> <p><b>Overview:</b> Provost D. Silva brought and distributed the portion of the proposal that had not yet been submitted to the governance process. He then explained the proposal. This is a request that comes from the Board of Higher Education as a result of a decision made by that board at its meeting of June 20, 2017 to amend the Mass Transfer agreement, which establishes transfer credit parity with all Massachusetts Public Colleges and Universities. As a result of this amendment, SSU is obliged to accommodate the different number of credits in the STEM Gen-Ed Foundation and help the transfer of Community College credits to the universities. The Mass Transfer standard block is 34 credits and for the Mass Transfer STEM block the state subtracted 6 credits. The six subtracted credits would, under the current proposal, be made up in the Behavioral &amp; Social Sciences and Humanities &amp; Fine Arts. This is a mandate that has to be in place by fall 2018.</p> <p><b>Discussion:</b> J. Silveira explained that the situation has affected her department and that approving the STEM transfer block classes is fair. M. Miller explained that Transfer Block students will not otherwise get the complete benefits from their Gen Ed program.</p> <p><b>Motion:</b> To end discussion and vote on the original motion to approve 18:038          Motion made by: M. Krugman          Seconded by: J. Silveira  <b>Vote:</b> Motion to vote passed with one abstention.</p> <p><b>Vote:</b>          On the original motion to approve 18:038          Motion passed with one abstention.</p>
<p><b>V.</b></p>	<p><b>Adjournment</b></p> <p>Motion to adjourn.          Motion made by:          Seconded by:          Motion passed unanimously.</p>
<p><b>Adjourned</b></p>	<p>at 4:30 p.m.</p>

Respectfully submitted,

Michele C. Dávila

Next Meeting: Thursday, Oct. 19, 3:15-4:30 p.m.