

**ALL-UNIVERSITY COMMITTEE
Salem State University
Minutes**

December 1, 2017

The meeting was held on Friday, December 1, 2017 at 3:00 PM in Meier Hall room 220.

Members Present: Amy Everitt, Ryan Fisher, Karen House, Keith Ratner (chair), Kanishkan Sathasivam, Nancy Schultz, David Silva, Amy Smith, Anne Sullivan

Guest: President John Keenan

- I. **Chair's Report**
 - A. **Rotating Recorders & Meeting Schedule**
 - B. **Fall Meeting Schedule
December 20, 2017**
- II. **Approval of Minutes**
 - A. ***Curriculum Committee***
 - 1. **Curriculum Committee 17/18:05**
 - B. ***Academic Policies Committee***
 - 1. **Academic Policies Committee 17/18:02**
- III. **Old Business**
- IV. **New Business**
 - A. **President Keenan will be attending**
- VI. **Adjournment**

The Chair welcomed everyone and called the meeting to order at 3.02 p.m.

K. Ratner announced that the next meeting has been moved to December 20, 2017 to accommodate the Curriculum Committee's schedule. The meeting will start at 3 p.m. Scott James is scheduled to take minutes.

- II. **Approval of Minutes**
 - C. ***Curriculum Committee***
 - 2. **Curriculum Committee 17/18:05**

Motion To accept the minutes of the Curriculum Committee 17/18:05

Made by: Karen House Seconded by: Anne Sullivan

Vote Motion: In favor (9) Opposed (0) Abstentions (0) Motion - unanimous

Discussion:

Discussion ensued about consistency in the style of minutes for contract committees. Curriculum Committee minutes use first names; Academic Policies uses first initial and last names; All University uses full names. Chair Ratner will communicate with other committee chairs to ensure consistency and accuracy in the style of minutes.

Discussion also took place emphasizing the importance of adhering to protocol in consulting with affected departments as curriculum changes are being considered.

Motion To approve the minutes of the Curriculum Committee 17/18:05

Made by: Amy Everitt Seconded by: David Silva

Vote Motion: In favor (9) Opposed (0) Abstentions (0) Motion - unanimous

D. Academic Policies Committee

2. Academic Policies Committee 17/18:02

Motion To accept the minutes of the Academic Policies Committee 17/18:02

Made by: Kanishkan Sathasivam Seconded by: Amy Smith

Vote Motion: In favor (9) Opposed (0) Abstentions (0) Motion - unanimous

Discussion:

Members of the committee addressed ambiguities in the 55-credit rule discussed by Academic Policies under "New Business." Provost David Silva offered to review the signed document to see what was approved last year and supply the committee with a copy.

There is a general concern about committees being pushed to move curriculum and policy changes too quickly.

Motion To approve the minutes of the Academic Policies Committee 17/18:02

Made by: Ryan Fisher Seconded by: Amy Everitt

Vote Motion: In favor (9) Opposed (0) Abstentions (0) Motion - unanimous

III. Old Business

None

IV. New Business

President Keenan joined the meeting at 3:30 p.m. The President updated the committee on changes in the Office of Inclusive Excellence. He then turned to the university’s financial situation, which he called “very challenging.” He detailed some of the reasons for the current deficit, and indicated a need for increased revenue from enrollment growth to achieve financial stability. Discussion ensued about the role of the Graduate Education Council, a contract committee not overseen by All University. There is a need for greater communication between Enrollment Management, the Curriculum Committee, and GEC. It was suggested that administrators from Enrollment Management be assigned to these committees. Concern was expressed about the marketing of Continuing Education courses, and it was noted that a search will likely begin in Spring 2018 for a dean of graduate and continuing education. Finally, the topic of academic freedom was discussed, and President Keenan expressed his support for fostering productive conversations about differing viewpoints, and maintaining intellectual diversity on campus.

Motion To extend the meeting beyond 4:30 p.m.

Made by: Karen House Seconded by: Amy Everitt

Vote Motion: In favor (8) Opposed (0) Abstentions (1) Motion – carries

Discussion:

Discussion continued on a range of topics such as increasing the involvement of the Board of Trustees in campus life, and the need for broader participation during community time. Provost Silva offered to research and supply the committee with the results of the most recent survey on the current scheduling grid.

VI. Adjournment

Vote **Unanimous Motion** To adjourn

Made by: Anne Sullivan Seconded by: Amy Everitt

Meeting adjourned at: 4.45 pm

Minutes respectfully submitted by: Nancy Schultz