

ALL-UNIVERSITY COMMITTEE
Salem State University
MINUTES – 17/18:04
December 20, 2017

Convened: Time: 3:05 p.m. Meier Hall room 240.

Attending: Amy Everett, Karen House, Scott James, Keith Ratner, Kanishkan Sathasivam, Nancy Schultz (not in attendance until item IIC), David Silva, Amy Smith, Anne Sullivan

Prior Commitments: Denisha Dominguez, Ryan Fisher, Joshua Lane, Daniel Veira

Guests:

Please note: AUC = All-University Committee, UCC = University Curriculum Committee, APC= Academic Policies Committee, SAC = Student Affairs Committee

I. Chair's Report

A. Rotating Recorders & Meeting Schedule

February 2 at 3:00 – additional meetings to be scheduled at that meeting

II. Approval of Minutes

A. Curriculum Committee 17/18:06

Motion to approve: K. Sathasivam, Seconded by A Sullivan

Discussion included the W-II as prereq for W-III topic covered in the Special Business section of the UCC minutes. The committee was uncomfortable with making it a requirement that all W-III courses have a W-II as a required prerequisite. Given the limited number of W-II courses currently available, and the capacity constraints associated with those courses, there was concern that it would unnecessarily inhibit students' progress through the curriculum. The Chair will send a memo to UCC outlining these concerns. Minutes unanimously approved (with the exception of the W-III prerequisite item noted).

B. Curriculum Committee 17/18:07

Motion to approve: A Sullivan, Seconded by A Smith

Discussion: It was noted that 600-level courses in Nursing are Honors courses, not Graduate-level. In the packet of courses for English, a question was raised about the Audio Storytelling course as fulfilling the oral communication requirement. There was not evidence in the CID of the requirements being met. The Chair will

send a note to the Curriculum Committee asking for clarification (it was acknowledged that this may mean that the course will not be approved for Oral Communication in time for Fall 2018, delaying it until Spring 2019).
Unanimously approved.

C. Curriculum Committee 17/18:08

Motion to approve: A Sullivan, Seconded by A Smith

Discussion: The special business section was discussed at length, with updates on what occurred being given (re: student groups request for information on DPDS designation). Two primary issues were outlined: (1) the university's rules regarding governance – when are documents submitted made public? Should they be protected during the deliberation process? It was generally thought that this required discussion by a bigger group than the AUC committee; (2) BBPs involvement in the Governance process was questioned. Students have the right, through SGA, to appoint members to Governance committees, and it was asserted that BBP should request such appointment in the future if they want to have a formal role in the vetting of these courses. It was noted, however, that membership on committees is not for only one piece of the committee's work; students appointed to the Curriculum Committee, for example, would be expected to fully participate in all of the committee's work, not just that related to DPDS designation.

It was asserted several times that context is important for many governance documents, and the preference would be to be able to provide that context to those who are requesting documents. It was also acknowledged, however, that as a public institution, we would also be required on FOIA regulations to provide documents to anyone who requested them formally.

Some discussion about the role of the Faculty Fellows for DPDS also occurred.

The Chair will speak with other contract committee chairs and with MSCA leadership to see if there is a desire to sponsor a forum to discuss issues related to how public governance documents should be, and at what stage of their submission.

Special thanks was called out for the members of the Curriculum Committee for their marathon meeting before the end of the calendar year.

Unanimously approved.

D. Academic Policies Committee 17/18:04

Motion to approve by A Smith; seconded by K Ratner

No discussion.

Unanimously approved.

E. Academic Policies Committee 17/18:05

Motion to approve by N Schultz; seconded by A Smith

No discussion.

Unanimously approved.

F. Student Affairs 17/18:02

Motion to approve by A Sullivan; seconded by A Everett

Question: Did the joint convening of APS and SAC occur? (not sure)

No other discussion. Unanimously approved.

III. Old Business

The committee met with President Keenan at its last meeting. The chair noted that he thought the meeting went well and that he appreciated the president's candid comments. There was no other discussion of this topic.

The issue of the 55-credit hour rule was discussed, noting that the item had been tabled/pulled by the APC at this time.

The issue of the status of the "library committee" was discussed. It was noted that it is believed that it was created through an impact bargaining action in the late-70s or early-80s. Neither the MSCA or the Academic Affairs Office have been able to locate the original document, but have been able to find references to it in other documents. It was decided that next steps would be for the Provost to draft a memo acknowledging a mutual understanding, then perhaps work on impact bargaining a newer arrangement.

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IV. New Business – there was no new business.

Motion to adjourn by D Silva; seconded by A Everitt. Unanimously approved.

Meeting adjourned at 4:20.

Minutes respectfully submitted by Scott James.