A meeting was held on Friday, November 3, 2017 at 3:00 PM in Meier Hall room 220.


I. Chair’s Report
   A. Rotating Recorders & Meeting Schedule
   B. Fall Meeting Schedule
      December 1, 2017
      December 15, 2017

II. Approval of Minutes
   A. Curriculum Committee
      1. Curriculum Committee 17/18:02
      2. Curriculum Committee 17/18:03
   B. Academic Policies Committee
      1. Academic Policies Committee 17/18:02
   C. Student Affairs Committee
      1. Student Affairs Committee 17/18:01

III. Old Business

IV. New Business
   A. Strategic Plan

VI. Adjournment

The Chair welcomed everyone and called the meeting to order at 3.02pm
II. Approval of Minutes

All University Committee Meeting – 10-13-2017
Motion to accept the minutes of the All University Committee Meeting held on October 13th, 2017.

Made by: Amy Smith  Seconded by: Kanishkan Sathasivam

Vote  Motion: In favor 5  Opposed 0  Abstentions 3

A. Curriculum Committee
Curriculum Committee 17/18:02

Motion  To accept the minutes of the Curriculum Committee 17/18:02

Made by: Kanishkan Sathasivam  Seconded by: Amy Smith

Vote  Motion: In favor (9)  Opposed (0)  Abstentions (0)  Motion - unanimous

Discussion:
It was raised that SW270 Understanding Diversity and Cultural Competence in Human Services, that had been approved at the meeting of the UCC, was actually cross-linked with a Health Studies course without the Chair of the Health Studies department being consulted. Concern was expressed about this oversight.

Discussion ensued over this procedural flaw. It was suggested that the agenda for the University Curriculum Committee (UCC), the Academic Policies Committee (APC) and the All University Committee (AUC) be sent out regularly to all chairs in advance of the next meetings.

Chair Ratner will communicate with the UCC over this.

Motion  To approve the minutes of the Curriculum Committee 17/18:02

Made by: Anne Sullivan  Seconded by: David Silva

Vote  Motion: In favor (9)  Opposed (0)  Abstentions (0)  Motion - unanimous

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Curriculum Committee 17/18:03

Motion To accept the minutes of the Curriculum Committee 17/18:03
Made by: Anne Sullivan Seconded by: Amy Smith

Vote Motion: In favor (9) Opposed (0) Abstentions (0) Motion - unanimous.

Discussion
It was discovered that another course, CRJ 370 Crime Mapping, will make significant use of GIS, a system used heavily in the Geography Department. The Committee requested that the chair of AUC communicate with the UCC to ensure that communication between departments takes place to overcome issues like these. The importance of this was emphasized further, by another case where communication failed to occur between the IDS and Political Science departments.

Motion To approve the minutes of the Curriculum Committee 17/18:02
Made by: Kanishkan Sathasivam Seconded by: Amy Everitt

Vote Motion: In favor (9) Opposed (0) Abstentions (0) Motion - unanimous

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B. Academic Policies Committee

1. Academic Policies Committee 17/18:02

Motion To accept the minutes of the Academic Policies Committee 17/18:02
Made by: Anne Sullivan Seconded by: Kanishkan Sathasivam

Vote Motion: In favor (9) Opposed (0) Abstentions (0) Motion - unanimous

Discussion:
Discussion ensued over the International Business and World Languages double major. Of note was the fact that the above double major was not passed through the UCC. The Committee requested that the Academic Policies Committee create a set of guidelines for departments wishing to consider the creation of a double major and that these guidelines be passed to the UCC for comment.

Motion To approve the minutes of the Academic Policies Committee 17/18:02
C. Student Affairs Committee

2. Student Affairs Committee 17/18:01

Motion To accept the minutes of the Student Affairs Committee 17/18:01

Made by: Kanishkan Sathasovam Seconded by: Amy Smith

Vote Motion: In favor (9) Opposed (0) Abstentions (0) Motion - unanimous

Discussion:
There was no discussion.

Motion To approve the minutes of the Student Affairs Committee 17/18:01

Made by: Anne Sullivan Seconded by: David Silva

Vote Motion: In favor (9) Opposed (0) Abstentions (0) Motion - unanimous

III. Old Business None

No Old Business

IV. New Business

Strategic Plan
Chair Ratner stressed that the draft Strategic Plan was being passed to the All University Committee for review.
General discussion ensued and was largely supportive, with the hope that it could be achieved. Discussion occurred over the financial challenges, with talk occurring over the plans to raise funds during the summer months through charging for the use of facilities like dorm rooms. The Strategic Plan also strongly focuses on the need to acquire funding for a new lab science addition and some discussion arose about this.

It was noted that the Board of Trustees of Salem State would vote on this plan in late November and that the Board of Higher Education would do the same by mid-December, 2017.

Some specific comments arose, over the wording in two paragraphs on pages 7 and 8 and these would be altered.

Page 7: “Union contact terms as well as fringe benefit rates (not controlled by the university) have contributed to compensation growth that is outpacing revenue growth, a non-sustainable financial pattern.”

Page 8: “These shifts in the demographics of our student body, however, have outpaced change those of the faculty: bringing an average of 20 years of service to the university, Salem State’s faculty reflects a regional demographic of the past.”

Library Media Development Committee
Provost Silva explained to the Committee that, in his research of the Library Media Development Committee (LMDC), it appeared that this committee was once two committees, an advisory committee and a trust fund committee that had been merged and had become a standing committee at Salem State University. The Committee stated that an exception had been made in the past to allow the LMDC to become a standing committee. Details of this exception would be passed to the Provost.

President Keenan’s Charge
Chair Ratner raised the points mentioned by President Keenan at the start of the semester. The point of ‘business intelligence’ was discussed – a unit has been created that will allow the analysis of data from a range of systems, thereby allowing better decision-making. This was followed by a brief discussion on collaborations between SSU and community colleges and a very brief discussion on the ‘Taskforce on Student Success’.

Motion To adjourn
Made by: Nancy Schultz Seconded by: Amy Everitt
Vote   Unanimous

Meeting adjourned at: 4.17pm

Minutes respectfully submitted by: Ryan Fisher