

**CURRICULUM COMMITTEE
Salem State University
MINUTES
Meeting: 17/18:07**

Date: December 6, 2017

MEMBERS PRESENT: Kate Amory, Greg Carroll, Lisa Chen, Neal DeChillo, Lynn Fletcher, Regina Flynn, Gail Gasparich, Jen Girgen, Joe Kasprzyk, Peter Kvetko, Michele Louro, Megan Miller, Shannon Mokoro, Chris Schoen, Kurt von Seekamm, Cheryl Williams

GUESTS: Keja Valens (English), Liz Duclos-Orsello (IDS), Amy Smith (COM), Jeramie Silveira (OT), Steve Dion (SMS)

I.	Chair’s Report
	Rebecca H is out and Joe K is convening the meeting. Joe K. announced that there was a quorum of UCC members present. Joe called the meeting to order at 3:05 p.m.
II.	Subcommittee Reports
	None
III.	Special Business
	None
IV.	Old Business – those assigned to specific proposals discussed their status and provided updates.
	Neal made a motion to change the order of Old Business. Peter K. seconded this motion. All UCC members present unanimously approved.
	M, N. INTERDISCIPLINARY STUDIES DEPARTMENT Neal DeChillo made a motion to discuss and approve the items in the IDS department packet. Shannon M seconded this motion. Elizabeth Duclos-Orsello explained that because of program review, the department is going through the process of changing the name of their major. The packet includes the documents to make that change happen. 1. BLS-Intercultural Communication Concentration-Change in Flowsheet 18:074 2. BLS-Interdisciplinary Studies Concentration-Change in Flowsheet 18:075 3. BLS-Peace & Conflict Studies Concentration-Change in Flowsheet 18:076 4. BLS-American Studies Concentration-Change in Flowsheet 18:077 5. Change of Name of Major-BLS 18:078 As it pertains to the Flowsheets, the only change is the title of the Flowsheet. The

	<p>department is changing the Flowsheet to read “Bachelor of Liberal Studies Interdisciplinary Studies” with a specific concentration identified.</p> <p>6. BLS-American Studies Concentration-Change in Flowsheet 18:136 Course has been updated (out of program review), aligning with new activity in the field, think more concretely about sequencing</p> <p>7. Marine Studies Minor-Deletion of Minor 18:137 Students have not been enrolling</p> <p>There being no further discussion, Joe K. called for the vote. 15 UCC members present voted in favor and 1 member abstained.</p>
	<p>C. SCHOOL OF NURSING</p> <p>Peter K. stated the department had withdrawn item 17:209. He made a motion to discuss and approve item 17:208 from the School of Nursing. Neal seconded the motion</p> <p>1. NUR601H-Honors: Nursing Research I-Change in Course-W-II 17:208 This is an existing course that the department is requesting to have W-II designation. Joe asked about the course number being a 600-level course. Schott Nowka from the Honors Program stated that this course is a course taken by Nursing students who are in the Nursing Program. They used to take 2 separate courses that would satisfy the old general writing requirement. Under the new General Education requirements, NUR409 has become the W-III course required of all nursing majors and they will take any other W-II. Honors students, however, will satisfy their W-III with IDS600/601H, and take NUR601H to replace NUR409 in the major requirements and satisfy a W-II requirement.</p> <p>There being no further discussion, Joe K. called for the vote. 15 of UCC members present voted in favor and 1 member abstained.</p>
	<p>D, E, F. ENGLISH DEPARTMENT</p> <p>Joe K. made a motion to discuss and approve items below from the English Department. Kate A. seconded the motion.</p> <p>1. ENL234-Audio Storytelling-New Course-W-II, OC 18:189 Reminder to include the email communication from the Communications department</p> <p>2. ENL354-Native American Literature-Change in Course-DPDS 18:189 Keja reminded us that his course already as WC designation. She presents this course as an exception to the idea of allowing a course to have both DPDS and WC designation. Keja is asking the UCC to make an exception for this course having these two designations (WC and DPDS) because of the importance of the population and the lack of courses available about this population. AND because it is a population that can be discussed within and outside of the context of the U.S.</p> <p>3. ENL255-African American Literature I-Change in Course-DPDS 18:163</p> <p>4. ENL256-African American Literature II-Change in Course-DPDS 18:164 Keja explained that 255 and 256 are not really a sequence, but that the I and II represent</p>

<p>eras in African American Literature</p> <p>5. ENL290-Fictions of Gender and Sexuality-New Course-DPDS 18:210 Keja explained that she has previously taught this course as a special topic course. There is a lot of student interest. The department modified the course description to reflect that the content of the course is based in U.S. literary traditions.</p> <p>6. ENL366-Caribbean Experience in Literature-Change in Course 18:211 The change in course reflects the department taking out pre-requisites and making the course description simpler.</p> <p>There being no further discussion, Joe K. called for the vote. All UCC members present voted unanimously in favor of approving this packet.</p>
<p>G. COMMUNICATIONS DEPARTMENT Joe K. made a motion to discuss and approve the items below from the Communications Department. Lynn seconded the motion.</p> <p>1. COM230-Media and Race-New Course-DPDS 18:086 Amy explained that the Department is proposing this new course in order to support changes that the department is making to its new major.</p> <p>2. COM274-Gender, Media, and Communication-Change in Course-DPDS 18:087 The course description is not changing significantly. The only change is that the Department has added language to speak explicitly to the DPDS requirements), so there is no need to submit a Change in Course form.</p> <p>3. COM304-Mass Media and Society-Change in Course-DPDS 18:089</p> <p>There being no further discussion, Joe K. called for the vote. All UCC members present voted unanimously in favor of approving the items in the packet.</p>
<p>H: Political Science Department As no representative for the Political Science Department was present, this packet was not considered and is left under Old Business</p>
<p>I. OCCUPATIONAL THERAPY DEPARTMENT Chris S. made a motion to discuss and approve items presented below from the Occupational Therapy Department. Lynn F. seconded this motion.</p> <p>1. OCT411-Theoretical Principles of Occupation I-Change in Course-W-III 18:115 Chris moved to withdraw this item from the agenda. This item has incorrectly appeared on the agenda. The UCC had approved this course in spring 2017. Lynn seconded the motion. All UCC members present agreed to remove this item from the agenda.</p> <p>Chris S. made a motion to discuss the following items. Megan M. seconded this motion.</p>

2. OCT407N-OT Analysis & Intervention I-Change in course [18:116](#)

3. OCT408-Research, Writing & Learning I-Change in Course-W-II [18:117](#)

Changes: no pre-requisite and permission of the Chair required for non-OT majors. The course was properly vetted by the W-II subcommittee.

4. OCT413-OT Analysis and Intervention II-Change in Course [18:118](#)

5. OCT611-Assistive Technology-Change in Course [18:119](#)

The three courses above are reformatting to three scheduled lecture hours, eliminating lab hours. In addition, this specific course is being changed from a 2-credit to a 3-credit course. This is a pre-requisite for graduate courses and is not part of their undergraduate Flow Sheet. The 120 undergraduate credits are not affected.

There being no further discussion, Joe K. called for the vote. All UCC members present voted unanimously to approve this packet.

J. MUSIC AND DANCE DEPARTMENT

Chris S. made a motion to discuss and approve the items presented below by the Music and Dance department. Regina F. seconded this motion.

1. Music Minor-Change in Minor [18:023](#)

2. MUS126-Applied Music for Music Minors-New Course [18:024](#)

Students will be able to engage in 1-on-1 music lessons, which a student could take up to 3 times as a substitute for a 3-credit skills course.

Change in course description to reflect that this is applied music instruction course – “One half hour of applied music instruction per week totaling seven hours per semester.”

3. MUS170-Women’s Chorale-Change in Course [18:025](#)

Change in name and title to make the course open to all students and not a specific gender.

4. MUS180-Instrumental Chamber Ensembles-Change in Course [18:026](#)

Change in the name of the course. The Department is revising this course, which has existed previously. The department is revising this course in part to meet accreditation requirements to have a variety of ensemble courses available for students.

5. MUS315-Musical Pathways Through Early Childhood Education-Change in Course [18:027](#)

This course creates a pathway for students who want to do music education in the future.

6. MUS383-Ear Training IV-Change in Course [18:028](#)

The name of this course is not changing, only the description.

7. MUS511N-Seminar II for Music Majors-Change in Course [18:029](#)

At 4:37 p.m. Megan made a motion that in the interest of time, we should table this packet and to finish discussion at the December 13th UCC meeting. Cheryl W. seconded this motion.

As the time allotted for the meeting had expired, Megan M. made a motion to adjourn the meeting. Lynn F. seconded this motion. The vote to adjourn was unanimous, and the committee adjourned at 4:38 p.m.

Respectfully submitted by
Shannon A. Mokoro