

CURRICULUM COMMITTEE
Salem State University
MINUTES
Meeting: 17/18:05

Date: November 15, 2017

MEMBERS PRESENT: Kate Amory, Neal DeChillo, Lynn Fletcher, Regina Flynn, Gail Gasparich, Rebecca Hains, Joseph Kasprzyk, Peter Kvetko, Michele Louro, Samantha Martin (SGA student representative), Megan Miller, Shannon Mokoro, Chris Schoen, Kurt Von Seekamm, Cheryl Williams,
GUESTS: Theresa DeFrancis (English), Keja Valens (English), Michael Mulnix (Philosophy). Ken Ardon (Economics), Clarke Fowler (Childhood Education and Care)

I.	Chair's Report
	Committee Chair, Rebecca Hains announced that a quorum had been reached, and as such, the Chair called the meeting to order at 3:05 p.m.
II.	Subcommittee Reports
	None
III.	Special Business
	<p>1. At the All University Committee meeting held on Friday 11/3/2017 the following items were voted to be returned to the Curriculum Committee:</p> <ul style="list-style-type: none"> · <u>MINUTES meeting 17/18:03, Item 18:031 — Change in title SWK270</u>: This item is being returned to the Curriculum Committee so that it can be reviewed by all pertinent departments, especially Health Care Studies. No vote was needed on this issue, as it will be returned to the sponsor for discussion. · <u>MINUTES meeting 17/18:02, Item 17:168 – New Course CRJ 370</u>: This item is being returned to the Curriculum Committee so that all pertinent departments can review it, especially Geography (this is being worked out between the sponsor of the course and the Geography department chair). No vote was need on this issue.
IV.	Old Business – those assigned to specific proposals discussed their status and provided updates.
	<p>It was moved by Chris and seconded by Neal to take the following packet off the list of tabled agenda items. The Vote to proceed was unanimous.</p> <p>A. CHILDHOOD EDUCATION AND CARE DEPARTMENT</p> <p>1. EDC401-Introduction to Lesson Planning-Change in Course – from 1 credit to 1.5 credits. Clark was present to provide justification. All supporting documentation to support the change request, was provided. Some minor edits were made to the form. 17:194</p> <p>2. BS-Elementary Education-M.Ed.-Change in Combined Program 17:195 - committee reviewed the mandatory credit requirement for that major</p>

	<p>3. EDC190-Mathematical Content Knowledge and Application for the Elementary Teacher-New course. The sponsor, Clark provided why this course is necessary for those students preparing to be teachers and take the MTEL. This course is being offered to give them the knowledge to help them pass the test and increase their capacity to teach mathematics. 17:196</p> <p>Motion by Megan to amend the original motion to approve the packet: to approve this course without the QR designation, to table the QR designation, and to approve pending receipt of notification from the Mathematics department that they had been informed about this course submission. Seconded Regina. Vote to the amendment was unanimous.</p> <ul style="list-style-type: none"> - discussion about asking the Mathematics department that this course is o.k. - questions about the department’s ability to handle students outside of the major who might want to take this course as a QR requirement, because Education majors cannot use this course as a QR requirement -questions about the content and whether this course’s content is above the level of the University’s math competency requirement <p>4. BS-Early Childhood Education-M.Ed.-Change in Combined Program 17:198</p> <ul style="list-style-type: none"> - total credits going up by 3.5 and the total number of credit sin the degree also going up to 78 <p>After determining there was no further discussion vote was called to approve the packet, all voted in favor with 1 abstention</p>
	<p>It was moved by Kurt and seconded by Neal to consider the items in this packet for discussion and approval. The vote to proceed was unanimous.</p> <p>B. <u>ENGLISH DEPARTMENT</u></p> <p>1. ENL253-American Ethnic Literature Since WWII-Chang in Course-DPDS 18:033</p> <ul style="list-style-type: none"> - change in title, but not in description - Keja spoke to the DPDS designation request and the content of the course. She spoke to how the course addresses the criteria for DPDS. Keja further spoke about the texts used and the assignments in which students engage. <p>2. ENL-U.S. Latino/a Literature-Change in Course-DPDS 18:034</p> <ul style="list-style-type: none"> - change in course title and removing some pre-requisites, and applying for DPDS designation -Keja spoke to how the course speaks to the DPDS criteria -question about the term Latinx was discussed and defined <p>After determining there was no further discussion, the Chair called for a vote to approve the packet, all committee members voted in favor. This vote marks the passing of the first two DPDS courses!</p>
	<p>It was moved by Joe and seconded by Cheryl to consider the following packet for discussion and approval. The vote to proceed was unanimous.</p> <p>C. <u>ENGLISH DEPARTMENT</u></p> <p>Theresa spoke to the fact that there is no longer a Literature sequence requirement. Given this, courses that were Part I of a sequence are undergoing a change in title and description and Part II of that former sequence are being deleted. Joe and Theresa explained that they were making all</p>

of the minors the same number of credits. Megan asked if this should be retroactive to all the minors – response was “yes” to changes in credits, but not to course requirements.

1. Dramatic Literature Minor-Change in Minor [18:001](#)
2. English Minor-Change in Minor [18:002](#)
3. Film Studies Minor-Change in Minor [18:003](#)
4. Professional Writing Minor-Change in Minor [18:004](#)
5. ENL369-Special Topics in Literature (Author)-Change in Course [18:005](#)
-changing the course title, description, and no repeatable.
6. ENL280-Drama I-Change in Course [18:006](#)
-changing in course title and description
- question about the fact that this course is on the BFA Flow Sheet and is required in a specific semester (the department chairs will coordinate to make sure it is offered in the semesters needed)
7. ENL530-Seminar: Literature I-Change in Course [18:007](#)
- change in course title and description
8. ENL272-Literature and Film I-Change in Course [18:008](#)
- change in course title and description
9. ENL370-Women in Literature and Film I-Change in Course [18:009](#)
- change in course title and description
10. ENL280-Drama II-Deletion of Course [18:010](#)
11. ENL331-Short Story II (Twentieth Century)-Deletion of Course [18:011](#)
12. ENL531-Seminar in Literature: Single Author-Deletion of Course [18:012](#)
13. ENL273-Literature and Film II-Deletion of Course [18:014](#)
14. ENL371-Women in Literature and Film II-Deletion of course [18:015](#)
15. ENL485-Seminar in Dramaturgy-New Course-W-III [18:016](#)
- a new course that students can use in the major, minor, and concentration
-submitted as a W-III course without any recommended changes

After determining there was no further discussion, the Chair called for a vote to approve the packet, all committee members voted in favor.

It was moved by Kate and seconded by Neal to consider the following packet for discussion and approval. The vote to proceed was unanimous.

D. PHILOSOPHY DEPARTMENT

1. PHL318-Philosophy of Death-New Course [18:149](#)

	<p>-a new research interest of a faculty member - all pertinent forms were reviewed</p> <p>2. BA-Philosophy-Change in Flowsheet 18:150 -requiring a formal logic course for their majors which will help them preparing for graduate course - removing PHL 303 as a required course because it is not always taught in a consistent way</p> <p>After determining there was no further discussion, the Chair called for a vote to approve the packet, all committee members voted in favor of approving the packet.</p>
	<p>It was moved by Michele and seconded by Lynn to consider the following packet for discussion and approval. The vote to proceed was unanimous.</p> <p><u>E. ECONOMICS DEPARTMENT</u></p> <p>1. ECO115-Money Management Skills-New Course 18:187 - 1 credit hour elective - discussion of how this differs from the 3 credit PGR Personal Finance course</p> <p>2. ECO330-Economics of Education-New Course 18:188 - new elective open to all majors and minors - Ken Ardon described the topics covered in the course</p> <p>After determining there was no further discussion, the Chair called for a vote to approve the packet, all committee members voted in favor of approving the packet..</p>

The COM packet was also ready for review at this meeting, but Rebecca reminded the committee that the MSCA is currently encouraging faculty to think carefully about working beyond 4:30. She left it to the committee to decide whether to extend time or adjourn. Regina moved to adjourn; Joe seconded. The motion to adjourn was unanimous, and the committee adjourned at 4:34 p.m.

Submitted by,
Shannon A. Mokoro