

CURRICULUM COMMITTEE
Salem State University
MINUTES
Meeting: 17/18: 03

Date: October 18, 2017

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| <p>MEMBERS PRESENT: Kate Amory, Lisa Chen, James Cullen, Neal DeChillo, Lynn Fletcher, Regina Flynn, Gail Gasparich, Jen Girgen, Rebecca Hains, Joseph Kasprzyk, Peter Kvetko, Michele Louro, Megan Miller, Kurt Von Seekamm, Cheryl Williams, Samantha Martin, Greg Carroll</p> <p>GUESTS: Liz Duclos-Orsello, Jian (James) Gu, Jim Gubbins, Mike Mulnix, Peter Oehlkers</p> |
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| I. | <p>Chair’s Report</p> <p>Rebecca announced that a quorum had been reached and called the meeting to order at 3:08pm.</p> |
| II. | <p>Subcommittee Reports</p> <p>No reports</p> |
| III. | <p>Special Business</p> <p>Held for later. Began at 4:03 DPDS Criteria Review Michael Mobley</p> <ol style="list-style-type: none"> 1. Presented the Request for New Course Form. Illuminated some key course requirements from the Course Description <ol style="list-style-type: none"> a. Multiple Histories b. Context of USA c. Intersectionality plays a role in social culture identities d. Power and privilege – inclusive of complex social culture heritage 2. Went through and explained each one of the 4 specific Criteria from Form <ol style="list-style-type: none"> a. Lynn – can criterion 4 occur in class – “Yes” b. It’s an overlay course – can be with another Gen Ed Course c. Rebecca asked if it is correct that DPDS courses should not receive World Culture (WC) tags, since DPDS courses must have a US emphasis, and WC courses do not. d. Megan replied that in a small number of instances, a single course could be tagged as both WC and DPDS, particularly in cases in which the WC courses are about US diasporas. 3. Handed out a flyer for the Fall 2017 DPDS Lecture 10/23/17 11 a.m. 4. Encouraged faculty to come see him and Keja Valens for feedback before submitting a new DPDS course proposal, and asks for committee members’ support in sharing this info 5. In some cases, perhaps a phone call or meeting will be more helpful than written feedback (traditional channel) from the sub-committee to the faculty submitting due to the complexity of the topic. 6. There has been an invitation out to chairs to have Michael and/or Keja visit department meetings to learn more about DPDS. 7. Megan – please talk up this DPDS course development because we really need these course – because its important and because incoming Freshman will need this on their flowsheets for Fall 2018. 8. Regina asks if DPDS only becomes a requirement for incoming students next year? <ol style="list-style-type: none"> a. Yes, for incoming first year and transfer students in Fall 2018. |

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| | <p>9. Neal – this could be a great opportunity for co-teaching across departments.</p> <p>10. Michael – will help faculty by providing support for when things don't go as planned – support for managing conversation</p> <p>11. Kurt asked about use of out of date change of course forms seeking DPDS tags and whether liaisons should ask sponsors to resubmit on up-to-date forms. Joe's response was that liaison should amend if possible to indicate dept is seeking DPDS tag, or else to send to Joe to fix the form.</p> |
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IV. Old Business

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| 1. | <p>D. <u>INTERDISCIPLINARY STUDIES DEPARTMENT</u> (6/28/17. Assigned 9/20/17 to L. Fletcher and CRS D) BLS-Liberal Studies-Applied Ethics-Deletion of Flowsheet 18:017 BLS-Liberal Studies-Health Professions-Deletion of Flowsheet 18:018 BLS-Liberal Studies-Philosophy of Art and Culture-Deletion of Flowsheet 18:019 BLS-Liberal Studies-Public Policy-Deletion of Flowsheet 18:020</p> <p>Lynn Fletcher presented and made a motion to accept packet 18:017-18:020. Peter Kvetko Seconded.</p> <p>a. Liz D.O (from Interdisciplinary Studies) spoke to the packet – these changes reflect changes in the field and also impacts from new health care studies department.</p> <p>b. Megan Miller asked: Are there students still enrolled in these programs?</p> <p>c. Liz D.O.: Yes, a very small number, and department has a plan to see them through to graduation and teach out the flowsheets.</p> <p>Vote: In Favor: 13 Opposed: 0 Abstention: 1 (J. Girgen) Motion Passes</p> |
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| 2. | <p>E. <u>CRIMINAL JUSTICE DEPARTMENT</u> (9/8/17. Assigned 9/20/17 to S. Mokoro and CRS D) CRJ326-Mental Health and the Criminal Justice System-New Course 18:030-18:032</p> <p>Megan Miller made a motion to approve the packets 18:030-18:032; Lynn Fletcher seconded.</p> <p>a. J. Girgen – these will serve as electives in CJ department. (Majors are told to take elective 15 credits)</p> <p>b. P. Kvetko -- Is there a Special Topics course in CJ?</p> <p>c. J. Girgen – yes, there is a CJ special topics course, and that this has been offered as a special topic before, but demand and need for this course means that they are taking it through as a standalone course.</p> |
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CRJ370-Crime Mapping-New Course [18:031](#)

- a. What is 362 (pre-req)
- b. J. Girgen – it's a theories course
- c. G. Carroll- is there expectation that they take a GIS course? (not a pre-req)
- d. M. Miller: This course does not impact the Geography department, but there is a lot of collaboration between the two departments.
- e. R. Hains asked if this course requires Geography dept. approval before committee can vote on this item?
- f. G. Gasparich: No, GIS is a tool, not course content.

CRJ222- Legal Anthropology: Adjudicating Conflict-Deletion of Course

- a. Appears on a flowsheet but it's one of many options, so it won't cause any impact and hasn't been taught in many years.
- b. Rebecca – would this require a flowsheet correction?
- c. Megan – it hasn't run in so long – probably not, since its one of many options listed in a note on the flowsheet.

Vote:

In Favor: 14

Opposed: 0

Abstention: 1

Motion Passes

3.

- F. COMMUNICATIONS DEPARTMENT (9/28/17. Assigned 9/29/17 to J. Kasprzyk and CRS A)
Communication Studies-Deletion of Minor [18:095](#)
COM300-Communication Research Methods-Change in Course [18:096](#)
COM305-Communications: Problems of Law and Ethics in Media-Change in Course [18:097](#)
COM315-Communication Theory-Change in Course [18:098](#)
COM320-Principles of Advertising and Integrated Marketing Communications-Change in Course [18:099](#)
COM321-Print Copywriting-Change in Course [18:100](#)
COM325-Sports Writing-Change in Course [18:101](#)
COM335-Writing for Corporation-Change in Course [18:102](#)
COM349-Principles of Public Relations-Change in Course [18:103](#)
COM370-Fundamentals of News Writing-Change in Course [18:104](#)
COM508-Travel and Study Seminar-Change in Course

Joe made a motion to approve the packets [18:096-18:105](#); Neal DeChillo seconded.

- a. [18:095](#) was left of the packet to remain under “Old Business.” Joe states it should not have been included in Old Business today as it is related to several packets under New Business.
- b. Peter Oehlkers (Comm) explained these proposals address COM prerequisites. The changes are needed so that students who took the old COM core (which is currently being taught out, as a new core took effect this fall) can still enroll in upper-level COM courses. All 10 proposals feature the same changes, making the prerequisite *either* a course from the old COM core *or* the new COM core.

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| | <p>c. Jim Cullen – how long can both prerequisites be listed? At what point does a department need to go back and delete old/outdated prerequisites?</p> <p>d. Megan – We usually leave these on the books for around 5 years so people can complete out. Perhaps next time COM submits course revisions, we can cycle these old core prerequisites ones out. Also still working with COM on transfer assessment and these students may need old courses on books.</p> <p>e. Peter – these changes were intended when we submitted new core curriculum proposals last year. We brought this to curriculum today to make this intention official. These changes need to be in place before the New business packet, coming forward in a future meeting, in which dept proposes changing COM department name/prefix to MCO (Media & Communication).</p> <p>Vote: In Favor: ALL Opposed: 0 Abstention: 0 Motion Passes</p> |
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There being no further business, Joe moved to adjourn the meeting; Lynn seconded. The vote to adjourn was unanimous, and the committee adjourned at 4:30pm.

Submitted by Kate Kohler Amory