

CURRICULUM COMMITTEE
Salem State University
MINUTES
Meeting: 17/18:03

Date: October 4, 2017

<p>MEMBERS PRESENT: Kate Amory, Lisa Chen, Neal DeChillo, Lynn Fletcher, Gail Gasparich, Jen Girgen, Rebecca Hains, Joseph Kasprzyk, Peter Kvetko, Michele Louro, Megan Miller, Shannon Mokoro, Chris Schoen, Kurt Von Seekamm, Cheryl Williams</p> <p>GUESTS: Avil Hevey-Doucette (Registrar’s Office), Allyson Livingstone (Social Work), David Silva (Provost)</p>

I.	<p>Chair’s Report</p> <p>Committee Chair Rebecca Hains announced that a quorum had been reached and called the meeting to order at 3:10 p.m.</p> <ol style="list-style-type: none"> 1. Rebecca welcomed the new University Curriculum Committee (UCC) members: Lisa Chen, James Cullen, Michele Louro, Kurt Von Seekamm, and Cheryl Williams. 2. New member orientation will take place on Wednesday, October 11th at 12:30 p.m. Location to be determined. 3. Michael Mobley and Keja Valens volunteered to be the ad hoc General Education DPDS subcommittee. There will be a meeting for this subcommittee and/or the entire UCC to understand the new General Education requirement. 4. New members joined gen ed review subcommittees as follows: <ol style="list-style-type: none"> a. CS, HP, WC: Kurt Von Seekamm and Michele Louro b. BA/BS to MA: Cheryl Williams 5. How to move packets from New Business to Old Business <ol style="list-style-type: none"> a. By noon on the Friday before the meeting, email Vickie and Rebecca and say, “I would like to move this packet from New Business to Old Business.” b. Also send revised packets only to Vickie so that she can attach it with the agenda, etc. for the next meeting
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II.	<p>Subcommittee Reports</p> <p>No reports</p>
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III.	<p>Special Business</p> <p>Provost David Silva came to speak to the UCC about our Committee charges and specifically the Amendment to Mass Transfer for STEM Pathways Programs – Proposal 18:038</p> <ol style="list-style-type: none"> a. Provost gave the UCC an overview of the proposal – Mass Transfer Block name changed to Gen Ed Foundation. . .when transfer students come with 34 credits we accept it all with the understanding that students still need to take a WII. This brings students close to the NEASC requirement for Gen Ed. There is a variation called STEM Gen Ed Foundation (minus 3 hour in social sciences and 3 hours in
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humanities). This allows CC students pursuing STEM disciplines to front-load with math and/or science. A completed STEM Mass Transfer Block still need 6 hours in social science and humanities/fine arts. **We need to bring the STEM block students to parity with students who come with the “standard” Mass Transfer Block.** Academic policies approved this version.

1. Motion to accept from Neal, 2nd from Chris
2. Discussion ensued – questions about transferability to GPA; whether or not Nursing was included; effect on 4+ 1 programs (No flowsheets or program structure will be changed); will be reflected in Degree Tracker
3. Call for a vote to approve 18:038 All in favor motion passed.

b. Discussion of Provost’s charge to the UCC for AY 2017-18 (placed in quotation marks in items 1-5, below). David Silva remarked that he hopes this committee can provide some strategic direction on the following:

1. “Recommend ways to make Salem State more transfer friendly, to include integrating DHE directives regarding pathways for STEM transfer students”

David remarked that this is done. Discussion of how we are perceived and our competitiveness with private institutions, some of which are now honoring the Mass Transfer Block

2. “Provide recommendations for expanding options for bachelor’s degree completion programs.”

(Even though this is not truly within the purview of the UCC, the Provost asked how we might be able to help in thinking about this.)

David asked, how might we do a service to our community to provide individuals who have accumulated a certain number of credits to come back to us and get their degree completed? At other places, it is sometimes Liberal/General Studies or IDS. BOT has asked about creating alternatives to traditional face-to-face (Saturday programs, online,

etc.).

Discussion ensued about how this may fall under Continuing Education. Question raised about the former Bachelor in General Studies → Bachelor of Liberal Studies... → IDS... suggestion to resurrect that former General Studies major. Those who might take advantage of this come with a variety of courses, many transfers, or credits in a specific field with no intent to finish that major.

David noted that this request is part of the BHE's priority related to access. We discussed that this task requires a dedicated office with dedicated staff.

3. "Come to agreement on next steps for General Education, including Gen Ed course review schedule."

Previously, when implementing the new Gen Ed curriculum, the UCC agreed that Gen Ed courses would need to be reviewed and recertified (or decertified, if departments prefer), beginning in 2018; but no mechanism on how we would do this was decided.

Neal stated that he has a draft of a review/recertification process to submit to Governance.

4. "Confer with the Provost on options to move the course review and approval process fully online."

Megan explained that there has been a proposal presented repeatedly to IT Governance requesting an online course proposal review system, but IT Governance did not have the resources to fund the proposal.

Megan mentioned that if funding should become available, there are several different models we could consider. Rebecca said that once everyone has learned the course review process, we would like to review the options available to us for moving the

	<p>course review and approval process online.</p> <p>5. “Recommend a process for departments, school, and colleges to review degree concentrations. Are all concentrations necessary? Can we consolidate some (to streamline the curriculum)? Can we eliminate some? If so, what are the relevant criteria? What data do we need? Can we consider new concentrations? If so, how do we assess their need? We need to be thoughtful, forthright, and strategic.”</p> <p>David remarked that we should hold off on thinking about this request. Since drafting our charge, he has learned that there are existing reports and documents from previous internal program review processes to consider.</p>
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IV.	Old Business – those assigned to specific proposals discussed their status and provided updates.
	<p>A. <u>SCHOOL OF SOCIAL WORK</u> (2/13/17, L. Fletcher and CRS D) SWK270-Understanding Diversity and Cultural Competence in Human Services-Change in 17:168</p> <p>1. The School of Social Work (SWK) requested a change in title for SWK 270</p> <ul style="list-style-type: none"> a. Motion by Lynn Fletcher to accept the change, motion seconded by Megan Miller. b. Megan Miller pointed out that the change will not take effect until Fall 2018 c. There was discussion about how to ease the process when this course comes forward for DPDS designation. The final suggestion by Joe Kasprzyk was to reference this tracking number in the DPDS paperwork. d. Vote to approve Proposal 17:168. All in favor.
	<p>B. <u>OCCUPATIONAL THERAPY DEPARTMENT</u> (1/14/16; 2/10/16, 2/13/16) TABLED OCT408-Research, Writing, & Learning I-W-II 16:213</p>
	<p>C. <u>RT + DESIGN DEPARTMENT</u> (5/18/16, J. Kasprzyk, CRS A)-TABLED BA-Art-Art Education-Ed Studies in the Community, Non-Licensure-New Flowsheet 17:007</p>
	<p>D. <u>CHILDHOOD EDUCATION AND CARE DEPARTMENT</u> (4/11/17, C. Schoen and CRS C) TABLED EDC401-Introduction to Lesson Planning-Change in Course 17:194 BS-Elementary Education-M.Ed.-Change in Combined Program 17:195 EDC190-Mathematical Content Knowledge and Application for the Elementary Teacher-Change In Course 17:196 BS-Early Childhood Education-M.Ed.-Change in Combined Program 17:198</p>

There being no further business, Kate Amory moved to adjourn the meeting; Megan Miller seconded. The vote to adjourn was unanimous, and the committee adjourned at 4:22 p.m.

Submitted by Shannon A. Mokoro