

**SALEM STATE UNIVERSITY  
UNIVERSITY CURRICULUM COMMITTEE  
MINUTES  
Meeting: 17/18:08**

Date: December 13, 2017

**MEMBERS PRESENT:** Greg Carroll, Lisa Chen, Luke Conlin, Lynn Fletcher, Regina Flynn, Jen Girgen, Joe Kasprzyk, Peter Kvetko, Michele Louro, Megan Miller, Shannon Mokoro, Chris Schoen

**GUESTS:** Cristian Recinos (BBP), Clarita Recinos (BBP), Celena April (THE), Bill Cunningham (THE), Elizabeth Coughlan (POL), Yu Hu (MKT), Manish Wadhwa (CSC), Lakshmi Sree (CSC), Miranda Lam (ACC), Meghan McLyman (DAN), Elizabeth Duclos-Orsello (IDS), Steve Dion (SMS), Amy Everitt (BHS), Michele Davila Goncalves (WLC), Jacy Ippolito (EDU), Eric Metchik (CRJ)

<b>I.</b>	<p><b>Chair’s Report</b></p> <p>Committee Chair, Rebecca Hains declared a quorum of UCC members present. Rebecca called the meeting to order at 9:10 a.m.</p> <p style="text-align: center;"><b>Special Business</b></p> <p>At 9:10 a.m., Shannon made a motion to change the order of the agenda per the agenda that Rebecca sent via email on 12/12/2017. Megan seconded this motion. All UCC members present voted to approve.</p> <p>At 2:50 p.m., during the discussion of packet R (Music and Dance), a conversation ensued that the Committee wished to see recorded under “Special Business.” A synopsis follows:</p> <p>Salem State students Cristian Recinos and Clarita Recinos explained that they were guests attending on behalf of student group Black, Brown, and Proud (BBP). They had attended the marathon meeting from beginning to end because of BBP’s strong interest in seeing that the general education’s new Diversity, Power Dynamics, and Social Justice (DPDS) category is implemented well, and several DPDS proposals were on this meeting’s agenda.</p> <p>They had decided to attend this meeting the previous day, when BBP members met with Keja Valens and Michael Mobely (Keja is the DPDS Faculty Fellow, and she and Michael are ad hoc members of the UCC’s DPDS subcommittee). At that meeting, Keja and Michael had urged the BBP students to become involved in the UCC and accept UCC Chair Rebecca Hains’ offer (extended via email on Oct 26 — see attached file) to appoint two BBP students as ad hoc members of DPDS.</p> <p>As a result of their group’s meeting with Keja and Michael, Cristian and Clarita decided to attend the UCC marathon meeting to witness and contribute to discussions of DPDS course proposals.</p> <p>In addressing the committee, Cristian stated that the meeting had changed his and</p>
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Clarita's personal perspectives on some of the proposals that had raised concerns among the BBP students. However, Cristian also stated that it would have been very helpful if the SSU administration had allowed the BBP students to see the DPDS course proposal documents in advance, rather than providing only a blank DPDS CID form and a list of DPDS courses (approved and pending approval) at the previous day's meeting.

UCC members then asked Cristian to clarify whether the BBP students had specifically asked to see copies of the course proposal documents, and whether this request had been denied. Cristian stated that that they had indeed asked to see the proposed syllabi (meaning the CIDs), but that they had been told by the administration that as those documents were the property of the professors proposing them, SSU could provide only a list of course titles.

Upon hearing this, various members of the UCC expressed strong concern that the students had not been provided access to the requested course proposal files. The committee members stated that their understanding is that all governance proposals are public records, and that any member of the SSU community has a right to review these files prior to meetings.

UCC Chair Rebecca Hains stated that she will take up the issue and explore how students can be granted access to governance proposals and records (which are currently housed in Polaris, and which students cannot access) and thanked the students for their interest in the governance process. She affirmed that her October 26 invitation to appoint two students as ad hoc DPDS subcommittee members stands, and that if any BBP students are interested in becoming full voting members of the UCC, she is willing to work with SGA to see if any appointments might be available for the Spring 2018 semester.

Cristian said he would discuss all this with BBP at an upcoming meeting and let us know how that group would like to proceed.

<b>II.</b>	<b>Subcommittee Reports</b>
	None

<b>III.</b>	<b>Special Business</b>
	Shannon made a motion to change the order of the agenda per the agenda that was sent via email on 12/12/2017. Megan seconded this motion. All UCC members present voted to approve.

<b>IV.</b>	<b>Old Business – those assigned to specific proposals discussed their status and provided updates.</b>
	<b>A. THEATER &amp; SPEECH COMMUNICAITON DEPARTMENT</b> Jen G made a motion to discuss and approve the items in the Theater and Communication packet. Lynn seconded this motion.

R. Hains mentioned that during the discussion of today's proposals, anyone present who would like to see sections of documents in greater detail or who had questions for the department representatives were welcome to raise these points, including guests.

Comprehensive update to their professional program, most of it is in response to their accrediting body: 5 new courses, 2 new concentrations, 4 changes in flowsheet, Changing minor flowsheet, and Seeking exemption to degree credit policy for all 6 concentrations (reduction in support course to make room more Theater proficiency, partially to maintain percentages in accordance with National Association of Schools of Theater)

**1. BFA-Theatre Arts Design Option-Change in Flowsheet [18:051](#)**

-existing concentration: adding two new required courses and adjusting list of required support courses, largely in compliance with accreditation needs.

**2. BFA-Theatre Arts Directing Option-New Flowsheet [18:052](#)**

- new concentration

**3. BFA-Theatre Arts Performance Option-Change in Flowsheet [18:053](#)**

- existing concentration: adding 2 new required courses, adjusting list of required support courses, and adding a required course in Dance which was on Degree Tracker but not on the Flowsheet

**4. BFA-Theatre Arts Playwriting Option-New Flowsheet [18:054](#)**

-“option” vs “concentration”: Megan explained the difference between the two, the BFAs have historically used the option track vs the concentration track. It is possible for there to be options within concentrations. Celena stated that even in their accrediting body documents there are subtle definitions between the two and some programs use the terms interchangeably.

-different than the senior level playwriting course, this provides more fundamental instruction

**5. BFA-Theatre Arts Stage Management Option [18:055](#)**

-existing concentration: adding 2 new required courses and adjusting list of required support courses

**6. BFA-Theatre Arts Technical Option [18:056](#)**

- existing concentration: adding two new required courses and changing support course requirements. Decision re: changes to ENL support course requirements aligns with national standards. Represents a rebalancing of this program.

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**7. THE205-Devised & Ensemble Theatre-New Course [18:057](#)**

**8. THE208-Fundamentals of Playwriting-New Course [18:058](#)**

-Bill Cunningham explained why the title is spelled the way it is. He explained that the

craft of play writing is spelled “wright” and the course is teaching the craft, which is unlike other writing.

**9. THE250-Scenic Painting-New Course [18:059](#)**

-skill based course, class size is most ideal

**10. THE325-Intro to Props-New Course [18:060](#)**

**11. THE507-Directing Thesis-New Course [18:061](#)**

- students will not be directing the Mainstage productions, but instead smaller plays that are then showcased in a festival of their work.

**12. Theatre Arts Minor-Change in Minor [18:062](#)**

-expanding elective courses that are now available from five (5) to sixteen (16).

There being no further discussion, Rebecca H. called for the vote. 11 members present voted to approve the items discussed above. There was 1 abstention.

**B. POLITICAL SCIENCE DEPARTMENT**

Chris S. made a motion to discuss and approve the items in the Political Science department packet. Lynn seconded this motion.

**1. POL231-Introduction to Political Theory-W-II [18:039](#)**

- Elizabeth Coughlan gave some explanation of the type and amount of writing the students do in this course.

- approved by the W-II subcommittee

**2. POL303-Grassroot Politics-DPDS [18:040](#)**

-approved by the DPDS subcommittee

**3. POL309-Introduction to Feminist Theory-DPDS, W-II [18:041](#)**

- approved by both W-II and DPDS subcommittees

-made a change to the course description to reflect more than one theoretical framework

**4. POL327-Race in American Politics-DPDS [18:042](#)**

- approved by the DPDS subcommittee

- this course already has the HP designation

**5. POL328-Immigration and US Politics-DPDS [18:043](#)**

- already approved by DPDS subcommittee

- this course already has the HP designation

**6. POL370-Politics in Nationalism-Change in Course [18:044](#)**

-existing course: change in description and title

- Elizabeth C. gave the context for the origins of this course and spoke about the content

	<p>of the course</p> <p><b>7. POL600H-Honors Directed Study in Political Science-New Course <a href="#">18:045</a></b>  - Elizabeth C provided rationale for this course: Commonwealth Honors students need a more specific Directed Study in order to do what they need and it follows on the junior and senior honors seminars. Gives the students full credit for having done an honors thesis.</p> <p>Cristian R. stated that he was attending this meeting on behalf of BBP and had some concerns about some of these proposals, but had been glad to hear the discussion.</p> <p>There being no further discussion, Rebecca H. called for the vote. All UCC members present voted to approve the items discussed above.</p>
	<p><b>C. <u>MARKETING AND DECISION SCIENCES DEPARTMENT</u></b></p> <p>Regina F. made a motion to discuss and approve the items in the Marketing and Decision Sciences department packet. Chris S. seconded this motion.</p> <p><b>1. MKT388-Digital Marketing Strategy and Practice-New Course <a href="#">18:036</a></b>  - Marketing profession requires some of the content being provided in this course that is not offered in any current courses.  - minor changes made to the new course form: putting in lecture hours</p> <p><b>2. BS-Business Administration-Marketing Concentration-Change in Flowsheet</b></p> <p>There being no further discussion, Rebecca H. called for the vote. All UCC members present voted to approve the items discussed above.</p>
	<p>Lynn moved to move item E (CSC items 18:166-18:175) before item D. (CSC items 18:130-18:135). The motion was seconded by Greg C.</p>
	<p><b>E. <u>COMPUTER SCIENCE DEPARTMENT</u></b></p> <p>Regina made a motion to discuss and approve the items in the Computer Science department packet. Megan seconded this motion.</p> <p><b>1. CSC223-Microcomputing Systems-Deletion of Course <a href="#">18:130</a></b>  <b>2. CSC230-Embedded Systems-Deletion of Course <a href="#">18:131</a></b>  -The two above courses have become dated and are to be replaced with the below course, CSC 345, which brings all content from both courses up to date. These are to be deleted.</p> <p><b>3. CSC345-Embedded Systems-New Course <a href="#">18:132</a></b>  - This course contains updated content that has previously been taught in CSC 223 and 230. CSC 223 and CSC 230 previously made up an Option Sequence option in the Computer Science major - students who need to complete the course sequence will be granted a course substitution and can use CSC345 to complete the sequence previously</p>

provided by CSC223 and CSC230.

**4. BS-Computer Science-Change in Flowsheet [18:133](#)**

- change in the Cyber Physical Systems sequence: replacing CSC223 and 230 with CSC345

**5. CSC276-Topics in Computer Science-New Course [18:134](#)**

-intended for sophomore, possibly junior-level topics focused on applied computer science. Along with the CID an exemplar for this course was provided.

**6. CSC376-Topics in Computer Science-Change in Course [18:135](#)**

- existing course: Joe K. gave context for the existing course number and explanation for why it is changing. The course title and description are changing.

There being no further discussion, Rebecca H. called for the vote. All UCC members present voted to approve the items discussed above.

**D COMPUTER SCIENCE DEPARTMENT**

Regina made a motion to discuss and approve items 18:166 through 18:175 in the Computer Science department packet. Lynn seconded this motion.

Manish explained the changes: getting rid of one of the IT courses and then changing an existing course to replace it; introducing a new course – all to make the course structure better.

**1. BS-Information Technology-Change in Flowsheet [18:166](#)**

- the UCC reviewed the comprehensive course list (before and after)

**2. Information Technology Minor-Change in Minor [18:167](#)**

- this is a 17 credit minor that includes 2 lab courses

**3. ITE201-Fundamentals of Information Technology-Change in Course [18:168](#)**

-existing course: change in description, title, number, and prerequisites.

**4. ITE205-Software Design and Programming I-Change in Course [18:169](#)**

- existing course: change in course description, title, and number

-Megan pointed out that this change impacts another program within the department and that a memo is needed from the Department Chair or the Computer Science curriculum committee to explain how/why this course is being de-coupled from the CSC course CSC 110. Joseph K. (chair of CSC curriculum committee) provided some context for why the courses are being de-coupled and explained that the courses are still co-listed so that a change in one course requires consultation and a change in the other course → a note was added to the Justification section to the Course of Change form: “ITE 205is to be decoupled from CSC 110”

- approval is contingent based on receipt of supporting documentation from the CSC

<p>curriculum committee approving this change, which was sent by Joe K and reads "The Computer Science major curriculum committee has met to discuss decoupling ITE 205 and CSC 110. By a vote of 5-0, the Computer Science major curriculum committee has voted to decouple ITE 205 and CSC 110, effective Fall 2018."</p> <p><b>5. ITE310-Computer Networks</b>-Change in Course <a href="#">18:170</a> -existing course: change in prerequisites only</p> <p><b>6. ITE320-Information Management Systems</b>-Change in Course <a href="#">18:171</a> -existing course: change in prerequisites only</p> <p><b>7. ITE330-Web Systems</b>-Change in Course <a href="#">18:172</a> -existing course: change in prerequisites only</p> <p><b>8. ITE340-Human Computer Interaction</b>-Change in Course <a href="#">18:173</a> -existing course: change in prerequisites only</p> <p><b>9. ITE101-Survey of Computing</b>-Deletion of Course <a href="#">18:174</a> - combining two courses into a single course</p> <p><b>10. ITE200-Computer Hardware and Software</b>-New Course <a href="#">18:175</a></p> <p>There being no further discussion, Rebecca H. called for the vote. All UCC members present voted to approve the items discussed above. The motion passed with one abstention.</p>
<p><b><u>F. COMPUTER SCIENCE DEPARTMENT</u></b> Regina made a motion to discuss and approve item 18:178 in the Computer Science department packet. Lynn seconded this motion.</p> <p>1. CSC485-Robotics and Computer Vision-Change in Course <a href="#">18:178</a> - change in prerequisite: Joe explained that the added pre-corequisite is Calculus II, which many students were having difficulty completing before they took the course, the MAT course is now a pre- or co-requisite. There is a memo from the Math department.</p> <p>There being no further discussion, Rebecca H. called for the vote. All UCC members present voted to approve the items discussed above with one abstention.</p>
<p><b>Rebecca requested a motion to switch the items below. Megan M. moved to move item H (Accounting) before item G (Interdisciplinary Studies). Greg seconded this motion. Motion passed.</b></p>
<p><b><u>G. INTERDISCIPLINARY STUDIES DEPARTMENT</u></b> <b>Megan M.</b> made a motion to discuss and approve the items in the <b>department</b> packet. <b>Jen</b> seconded this motion.</p>

	<p>1. IDS232-American Identities-DPDS <a href="#">18:050</a></p> <ul style="list-style-type: none"> <li>- This is a proposal seeking DPDS certification. Liz Duclos-Orsello spoke to the proposal and explained the rationale.</li> <li>- Cristian R. mentioned that while he and Clarita and BBP had some concerns about the previous proposal, they thought this one was a very strong candidate for a DPDS tag.</li> </ul> <p>There being no further discussion, Rebecca H. called for the vote. All UCC members present voted to approve the items discussed above.</p>
	<p><b>H. ACCOUNTING AND FINANCE DEPARTMENT</b></p> <p>Lisa made a motion to discuss and approve the items in the Accounting and Finance department packet. Jen seconded this motion.</p> <p>Miranda came to represent the department and discuss the items below. The changes are based on a desire to streamline the program and allow students to sequence their courses better to facilitate a timely graduation date.</p> <p><b>1. BS-Business Administration-Accounting Concentration-Change in Flowsheet <a href="#">18:183</a></b> - changes in number of electives being offered for students in this concentration</p> <p><b>2. BS-Business Administration-Corporate Finance Accounting Conc.-Change in Flowsheet <a href="#">18:184</a></b> -1 elective course being added (ACC 306 Cost Accounting) to give students an additional option</p> <p><b>3. BS-Business Administration-Finance Concentration-Change in Flowsheet <a href="#">18:185</a></b> - 2 Economics courses being removed (support from the Economics major).</p> <p>There being no further discussion, Rebecca H. called for the vote. All UCC members present voted to approve the items discussed above.</p>
	<p><b>I. OCCUPATIONAL THERAPY DEPARTMENT</b></p> <p><b>Someone</b> made a motion to discuss and approve the items in the <b>department</b> packet. <b>Someone</b> seconded this motion.</p> <p>1. OCT407N-OT Analysis &amp; Intervention of Occupation I-Change in Course-DPDS <a href="#">18:165</a></p> <p>There being no further discussion, Rebecca H. called for the vote. All UCC members present voted to approve the items discussed above.</p>
	<p><b>J. SPORTS AND MOVEMENT SCIENCE DEPARTMENT</b></p> <p><b>Shannon M.</b> made a motion to discuss and approve the items in the <b>SMS</b> packet. <b>Michele</b></p>

L. seconded this motion.

1. SMS477-Research Practicum in Exercise Science I-Change in Course [18:159](#)

2. SMS478-Senior Research Project in Exercise Science-Change in Course [18:160](#)

The two courses above were both previously taught with IDS375 (through advising processes, not formal corequisites or colisting). IDS375 will no longer be an option. Now, students will have a lab advisor. Some students in Spring '18 semester will need substitutions since these changes will not take effect until Fall '18, and as SMS chair, Steve Dion will handle these changes.

Megan asked if IDS 375 is on other flowsheets. Steve Dion reports that it is but the impacted flowsheets have already been addressed.

3. BS-Sport & Movement Science-Exercise Sci. Conc.-Research Track-Change in Flowsheet [18:161](#)

This proposal reflects a change in the flowsheet to prevent issues with SSU's 55- and 78-credit limits.

Megan Miller noted that the department is including the Required Support Courses credit subtotal in the overall "Courses in Major" credit count. This needs to be changed before moving forward in governance: Courses in major are 55 credits, not 77, etc. Steve Dion agrees to this requested change.

There being no further discussion, Chris S. called for the vote. All UCC members present voted unanimously to approve the items discussed above.

#### **K. SPORTS AND MOVEMENT SCIENCE**

Shannon M. made a motion to discuss and approve the items in the department packet. Jen G. seconded this motion.

**1. SMS193-Recreation and Community Wellness-New Course-PGR, W-II** [18:176](#)

The department wishes to renumber this course at the 200 level. Megan has assigned the course a 200-level number.

**2. SMS377-Recreational Sport Administration-New Course-W-II** [18:177](#)

Students could use this course and course above for the recreation management concentration.

There being no further discussion, Chris S. called for the vote. All UCC members present voted unanimously to approve the items discussed above.

**L. HEALTHCARE STUDIES DEPARTMENT**

Lynn F. made a motion to discuss and approve the items in the Healthcare Studies packet. Chris S. seconded this motion.

Amy E spoke about being a new department and rolling out all of their new courses. They have been taking note of where there are gaps in their curriculum.

**1. BS-Healthcare Studies-Change in Flowsheet [18:151](#)**

-adding 1 course to the Flowsheet, BHS 110 (below)  
- based on conversations with Social Work – the cross-list between SWK270 and BHS270 is being removed.

**2. Healthcare Studies Minor-Change in Minor [18:152](#)**

- to make the minor more flexible

**3. BHS110-Language of Healthcare-New Course [18:153](#)**

- students have been taking this course through an online program, the course is being piloted as a Directed Study

**4. BHS150-Pediatric and Adolescent Public Health-New Course [18:154](#)****5. BHS220-Violence, Safety and Public Health-New Course-CS, PGR [18:156](#)****6. BHS250 – Global Health-New Course**

- the program is seeing students from all over the world; it is a growing niche and there are not a lot of programs that offer this perspective on global health; currently being run as a special topics course and it is full with students from various departments/disciplines.

There being no further discussion, Rebecca H. called for the vote. All UCC members present voted unanimously to approve the items discussed above.

**M. SCHOOL OF NURSING**

No representative was present from the School of Nursing. Therefore, the UCC did not discuss the items in this packet.

NUR210-Health Assessment-Change in Course [18:195](#)

NUR212-Fundamentals of Nursing-Change in Course [18:196](#)

NUR320-Care of the Adult-Change in Course [18:197](#)

NUR370-Principles of Pharmacology-Change in Course [18:198](#)

NUR412B-Mental Health-Change in Course [18:199](#)

NUR415B-Public Health-Change in Course [18:200](#)

NUR420A-Preparation for Professional Licensure-Change in Course [18:201](#)

NUR422-Advanced Concepts-Change in Course [18:202](#)

	<p>NUR423-Professional Role Practicum-Change in Course <a href="#">18:203</a>  NUR424-Professional Role Seminar-Change in Course <a href="#">18:204</a>  NUR425-Professional Role Concepts-Change in Course <a href="#">18:205</a></p>
	<p><b><u>N. WORLD LANGUAGES AND CULTURES</u></b></p> <p>Peter K. made a motion to discuss and approve the items 18:146, 18:181, and 18:182 in the World Languages and Cultures department packet. Lynn F. seconded this motion</p> <p>Michele Davila provided context for the requested changes below.</p> <p><b>1. SPN380-Peer Tutoring-Change in Course</b> <a href="#">18:146</a>  - new course description</p> <p><b>2. ITL450-Italian Experience-Change in Course</b> <a href="#">18:181</a>  <b>3. FRE450-French Experience-Change in Course</b> <a href="#">18:182</a></p> <p>The department is changing the mode of instruction to internships/fieldwork for the two above courses.  -Megan asked a question about the language that states “three to six credit hours” in the current course description.</p> <p>There being no further discussion, Rebecca H. called for the vote. All UCC members present voted to approve the items discussed above, with one abstention.</p>
	<p><b><u>O. PROGRAM AREA FOR CONTENT EDUCATOR PREPARATION</u></b></p> <p>Greg C. made a motion to discuss and approve items 18:063, 18:064, 18:069, and 18:073 from the Program area for content educator preparation packet. Chris S. seconded this motion.</p> <p>Greg explained that the 4+1 UCC course review subcommittee and the UCC/GEC 4+1 subcommittee reviewed this proposal. Jacy Ippolitto offered an overview of this proposal and how it relates to the department’s other 4+1 programs</p> <p><b>1. EDC461-Fieldwork Seminar I: Critical Issues and Effective Practices for Secondary and Specialist Teachers-New Course</b> <a href="#">18:063</a>  - there was some tweaking of what belongs in the course description – Megan clarified that the description should have the number of lecture hours for which the course meets.</p> <p><b>2. EDC462-Fieldwork Seminar II: Critical Issues and Effective Practices for Secondary and Specialist Teachers-New Course</b> <a href="#">18:064</a>  - there was some tweaking of what belongs in the course description – Megan clarified that the description should have the number of lecture hours for which the course meets.</p> <p><b>3. BS-Secondary Education-New Flowsheet</b> <a href="#">18:069</a>  -Megan M noted that it needs to be clear that this is not a stand-alone major. It needs to</p>

be taken in conjunction with another major, making this a second major for students in other programs of study. This is actually a BA in English with a second major in Secondary Education. Jacy confirmed that this is indeed not a major program of study that can be completed on its own.

-Megan stated that this is a second major/concentration not a stand-alone major/program, therefore this should not be published as a Flowsheet, but instead should be a list of courses available for the concentration.

#### **4. Teacher Education Minor-Change in Minor**

[18:073](#)

- the credits went up from 24 to 27 with the addition of the two new courses above – EDC461 and EDC 462.

There being no further discussion, Rebecca H. called for the vote. All UCC members present voted unanimously to approve the items discussed above.

### **P. PROGRAM AREA FOR CONTENT EDUCATOR PREPARATION**

Greg C. made a motion to discuss and approve items 18:065 through 18:068 and 18:070 through 18:072 from the Program area for content educator preparation packet. Lynn seconded this motion.

The major change in all of these courses is that they are adding EDC 461 and EDC 462.

**Discussion:** Megan pointed out that it is unusual to have all the requirements for a second major listed on a Flowsheet for the first major simply because any change whatsoever in any course requires a trip back to UCC. She emphasized that it is o.k., but that we should be aware of that.

Jacy explained the advantage of having it all on one piece of paper so that students can see it all laid out for them early in their SSU career (preventing them from falling behind on their journey to earn a degree).

**Decision:** Change Flowsheet to read: “Second major in Secondary Education” and make it more of an information sheet that will complement the Flowsheet provided by the primary major

#### **1. BA-English and ME.d. in Secondary Education with a Minor in Teacher Education-Change in Combined Program**

[18:065](#)

#### **2. BA-History and ME.d. in Secondary Education with a Minor in Teacher Education-Change in Combined Program**

[18:066](#)

-Megan stated that the “Foreign language” requirement should be put separately than the support course requirement. She also said to delete “professional skills.”

**Added as a footnote to the Flowsheet:** “Students with a concentration in applied history may be eligible to use professional skills in place of the foreign language requirement. “

#### **3. BS-Mathematics and ME.d. in Secondary Education with a Minor in Teacher**

<p><b>Education-Change in Combined Program</b> <a href="#">18:067</a> - adding EDC 461 and EDC 462</p> <p><b>4. BA-World Languages and Cultures Spanish Concentration and ME.d in Secondary Education with a Minor in Teacher Education-Change in Combined Program</b> <a href="#">18:068</a> - adding EDC 461 and EDC 462</p> <p><b>5. BA-Art and ME.d. in Secondary Education with a Minor in Teacher Education-Change in Combined Program</b> <a href="#">18:070</a></p> <p><b>6. BS-Sport &amp; Movement Science and ME.d. in Secondary Education with a Minor in Teacher Education-Change in Combined Program</b> <a href="#">18:071</a></p> <p><b>7. BA-Theatre Arts and ME.d. in Secondary Education with a Minor in Teacher Education-Change In Combined Program</b> <a href="#">18:072</a> -along with adding EDC 461 and EDC 462, there is also a degree exception form.</p> <p>There being no further discussion, Rebecca H. called for the vote. All UCC members present voted unanimously to approve the items discussed above.</p>
<p><b><u>Q. MUSIC AND DANCE DEPARTMENT</u></b></p> <p>Chris S. made a motion to revisit, discuss and approve the items 18:023 through 18:029 from the Music and Dance department packet. Lynn F. seconded this motion.</p> <p>Peter K. explained the changes that the Music and Dance department are requesting.</p> <p><b>1. Music Minor-Change in Minor</b> <a href="#">18:023</a> - 1 new course and 5 changes to corresponding courses</p> <p><b>2. MUS126-Applied Music for Music Minors-New Course</b> <a href="#">18:024</a></p> <p><b>3. MUS170-Women’s Chorale-Change in Course</b> <a href="#">18:025</a></p> <p><b>4. MUS180-Instrumental Chamber Ensembles-Change in Course</b> <a href="#">18:026</a></p> <p><b>5. MUS315-Musical Pathways Through Early Childhood Education-Change in Course</b> <a href="#">18:027</a></p> <p><b>6. MUS383-Ear Training IV-Change in Course</b> <a href="#">18:028</a></p> <p><b>7. MUS511N-Seminar II for Music Majors-Change in Course</b> <a href="#">18:029</a> -the course description is undergoing a change: it is becoming a capstone course; the language added about direct supervision requiring a directed study under the supervision by a faculty member in a related discipline. Lynn F, stated that this sounds like a required pre- or co-requisite -Megan M. stated that this requires a change in Flowsheet</p>

**Greg made a friendly amendment to table item 18:029 from this packet. Lynn seconded the motion.**

There being no further discussion, Rebecca H. called for the vote. All UCC members present voted to approve the items 18:023-18:028 and table item 18:029 discussed above, with one abstention.

**R. MUSIC AND DANCE DEPARTMENT**

Chris S. made a motion to discuss and approve the items 18:120-18:126 and 18:128-18:129 in the Music and Dance department packet. Lynn seconded this motion.

**1. Dance Minor-Change in Minor**

[18:120](#)

- In building the new DAN major, the department had not revised the DAN minor. The minor course options did not include newer courses that the department on boarded with the new major, and the dept. chair was making many substitutions to accommodate student requests. This proposal opens up the DAN minor to be any 15 credits of DAN courses, whether movement or scholarly or some combination of both, per the individual students' interests.

**2. DAN103-Street Latin Dance-Deletion of Course**

[18:121](#)

- now being offered as a special topics course

**3. DAN310-Dance: Context and Culture-Change in Course-W-II**

[18:123](#)

- approved by the W-II subcommittee

-was a 300-level course, being changed to a 200-level course; now required by Dance majors (was an elective)

**4. DAN330-Hip Hop Dance History-New Course-DPDS**

[18:124](#)

-approved by the DPDS subcommittee

- there was some tweaking of the course description: taking the hyphen out of hip hop and removing the language about prerequisites.

**5. DAN320-Modern Dance History-New Course-DPDS**

[18:125](#)

-approved by the DPDS subcommittee

**6. BA-Dance-Change in Flowsheet**

[18:126](#)

<p><b>7. DAN100-Introduction to Dance-Change in Course-DPDS</b> <a href="#">18:127</a>                  This request for DPDS certification is being withdrawn by the department.</p> <p><b>8. Certificate in Dance Education-New Certificate</b> <a href="#">18:128</a>                  - Non-licensure certificate. Many students are entering community programs/settings where they would not need licensure, but where this credential would prove helpful. This proposal required the creation of one new course: DAN401, below.                  -Megan M. said that Meghan should think about what the admissions into the certificate should look like. She brought up the point that non-SSU people might want to earn a certificate in dance education.</p> <p><b>9. DAN401-Teaching Dance II-New course</b> <a href="#">18:129</a>                  Teaching Dance I is already in existence. This would give additional experience in methods of teaching dance to diverse student populations.</p> <p>- Cristian R. stated that the BBP students had significant concerns about whether the DAN courses seeking DPDS tags were appropriate candidates for such a designation. However, he stated that while they could not be sure that their fellow BBP students would agree with their assessment, that having seen the documents projected and having heard the discussion that ensued, he and Clarita felt that the two DAN courses the committee was being asked to approve were good candidates for DPDS tags. Additional related conversation ensued which has been recorded under “Special Business,” above.</p> <p>There being no further discussion, Rebecca H. called for the vote. All UCC members present voted to approve the items discussed above, with one abstention.</p>
<p><b>S. CRIMINAL JUSTICE DEPARTMENT</b>                  Luke C. made a motion to discuss and approve the item 18:183 from the Criminal Justice department packet. Shannon M. seconded this motion</p> <p>Eric M was present as the CRJ department representative</p> <p><b>1. CRJ431-Technology and the Criminal Justice System-Change in Course</b> <a href="#">18:193</a>                  -The idea is to move the course from a senior capstone to be open to students who are earlier on in the major. Eric spoke about the content and the interest that the course might generate in students in other majors.                  -There will be a new prefix and a removal of the prerequisites.</p> <p>There being no further discussion, Rebecca H. called for the vote. All UCC members present voted unanimously to approve the items discussed above.</p>
<p><b>T. ART + DESIGN DEPARTMENT - TABLED</b></p> <p>1. BA-Art-Art Education-Ed Studies in the Community, Non-Licensure-New Flowsheet</p>

	<a href="#">17:007</a>
<b>U. <u>CHILDHOOD EDUCATION AND CARE DEPARTMENT</u> - TABLED</b>	
1. EDC190-Mathematical Content Knowledge and Application for the Elementary Teacher-Change In Course	<a href="#">17:196</a>

There being no further business to discuss, Megan moved to adjourn the meeting. Regina seconded this motion. The UCC members present vote unanimously to adjourn at 3:13 p.m.

Respectfully submitted by  
*Shannon A. Mokoro*