

Academic Policies Committee	
Minutes	
Thursday, January 25, 2018	
Meier Hall, Room 238	
Convened	Meeting convened at 3:18 pm
Attending	Joseph Cambone, Andrew Darien, Bonnie Galinski, Clarke Fowler, Joseph Gustafson, Severin Kitanov, Marty Krugman, Sara Mana, Kristin Pangallo, Arthur Rosenthal, Carol Zoppel, Peter Walker (Chair).
Guest(s)	Student Affairs Committee Members: Chris Sullivan, Rozana Carducci, Sam Ohannesian, Fatima Serra, Gina Curcio. Megan Miller, Registrar.
I.	<p>Chairs Report</p> <p>Chair P. Walker introduced himself to the Student Affairs Committee (SAC) members present and mentioned that the Academic Policy Committee (APC) typically holds its official meeting during the joint meeting time and that the meeting counts as an official meeting of APC. He asked that the members of APC review the 2019-20 and 2020-21 Academic Calendar proposals prior to the meeting on February 8 and send along edits to allow for time to discuss the merits of the calendar during the February 8 meeting. He also asked for a volunteer to record minutes as M. Davila has a class at 3 pm on Thursdays, which leaves only two recorders; S. Kitanov and B. Galinski.</p> <p>The chair's report was followed by introductions. Chair P. Walker then asked J. Cambone to lead the discussion on New Business items A, B, and C.</p>
II.	<p>Spring Meeting Dates: February 8, 2018</p> <p style="padding-left: 40px;">February 22, 2018 March 8, 2018 March 22, 2018 April 5, 2018 April 19, 2018 May 3, 2018</p> <hr/>
III.	<p>Old Business</p> <hr/>
IV.	<p>New Business</p> <p style="padding-left: 40px;">A. Academic Policy Diagnostic</p>

	<p>B. Hardwiring Student Success Checklist C. Academic Policies & Information</p> <p>Overview: J. Cambone, who is leading the President’s Working Group on Student Success, was charged to construct a working group to look at student success issues that align with the strategic plan that was brought to the Board of Higher Education (BHE) and endorsed. J. Cambone then passed out a BHE document showing the three BHE goals to provide context to the work that is being done. He asked the group to think about the structures, policies and procedures at Salem State that we need to consider changing or enhancing that will help improve student success and retention, close achievement gaps, and increase completion rates. During the charge last fall it was requested that the committees review current policies from the perspective of student life and academic policies. The working group is giving attention to the overall social, emotional and intellectual well being of our students, especially of students of concern. The working group has reviewed research reports and has asked multiple offices across the University to read these reports and facilitate a conversation around best practices.</p> <p>He then asked the two committees to break into smaller groups and discuss the research recommendations to determine items that are just out of reach, out of reach but need to move forward, and within reach or already in place. The small groups then reported out on their recommendations.</p> <p>D. 2019-2020 – Academic Calendar, 18:217 E. 2020-2021 Academic Calendar, 18:218</p>
<p>V.</p> <p>Adjourned</p>	<p>Adjournment</p> <p>Motion: Motion to adjourn Motion made by: K. Pangallo Seconded by: R. Fowler</p> <p>Vote: Motion passed unanimously.</p> <p>At 4:30 pm</p>

Respectfully submitted,
Bonnie Galinski, Assistant Vice President for Enrollment Management

Next meeting: February 8, 2018 at 3:15 pm