

**SALEM STATE UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE
MINUTES
Meeting: 17/18:14**

Date: April 25, 2018

MEMBERS PRESENT: Doug Allen, Luke Conlin, Neal DeChillo, Regina Flynn, Lynn Fletcher, Gail Gasparich, Jen Girgen, Rebecca Hains, Megan Miller, Peter Kvetko, Joseph Kasprzyk, Shannon Mokoro, Kurt von Seekamm, Chris Schoen

GUESTS:

I.	Chair’s Report
	<p>Committee Chair, Rebecca Hains declared a quorum of UCC members present. R. Hains called the meeting to order at 3:11 p.m.</p> <p>A. Spring Meeting Schedule: May 2, 2018 May 9, 2018 May 16, 2018</p>
II.	Subcommittee Reports
	There were no reports given by any subcommittee.
III.	Special Business
	<p style="text-align: center;">1. General Education Recertification process</p> <p>R. Hains asked for a motion to approve the General Education Recertification Process proposal. A motion was made by Regina F. and the motion was seconded by J. Girgen.</p> <p>The General education Faculty Fellow sent R. Hains his feedback on the proposal. The UCC discussed the draft proposal for recertification of the General Education courses.</p> <p>The UCC membership discussed and agreed that the recertification process conducted by the UCC does not preclude Academic Affairs from conducting review of the General Education categories and criteria.</p> <p>After reviewing, the proposal the UCC members agreed that R. Hains would send out the document via email. UCC members will review the document once more to ensure that language that duplicates our normal operating procedures is deleted and replaced with a hyperlink to the UCC Operating Procedures.</p> <p>J. Kasprzyk made a motion that R. Hains should send out a revised version of the proposal</p>

	<p>to the UCC for a final e-vote. L. Fletcher seconded this motion. All UCC members presented voted in favor of this motion. All UCC members presented voted in favor of this motion.</p> <p>Addendum: After further discussion online via email, the e-vote was held from 5/2-5/3. The members voted to approve the revised version of the recertification procedures (dated 5/2/18).</p>
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IV.	Old Business – those assigned to specific proposals discussed their status and provided updates.
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The business of the committee haven been discussed and completed, R. Hains called for a motion to adjourn at 4:25 p.m. P. Kvetko made the motion to adjourn. L. Fletcher seconded the motion to adjourn. All UCC members present voted to adjourn

Respectfully submitted by
Shannon A. Mokoro