

| Academic Policies Committee | |
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| Minutes | |
| Thursday, September 20, 2018 | |
| Meeting: APC2018/2019:01 | |
| Convened | Meeting convened at 3:18 pm |
| Attending | Joseph Cambone, Annette Chapman-Adisho, Cathy Fahey, Bonnie Galinski, Joe Gustafson, Jacy Ippolito, Courtney Orelup, Kristin Pangallo, Lamont Simmons, Sara Mana, Sara Moore, Peter Walker. |
| Guest(s) | Aurelia Pangallo |
| I. | <p>Election of Officers</p> <p>A. Chair</p> <p>J. Cambone, as first in alphabetical order, convened the meeting and asked for nominations for the Chair of the Academic Policies Committee (APC).</p> <p><u>Motion to elect P. Walker as Chair for 2018/2019</u></p> <p>Made by: B. Galinski Seconded: S. Moore Vote: In favor (11). Against (0). Abstentions (1). Motion passed.</p> <p>B. Vice-Chair</p> <p>P. Walker, now chairing, asked for nominations for the Vice-Chair of APC. C. Fahey volunteered to serve as Vice-Chair.</p> <p><u>Motion to elect C. Fahey as Chair for 2018/2019</u></p> <p>Made by: S. Moore Seconded: L. Simmons Vote: In favor (11). Against (0). Abstentions (1). Motion passed.</p> <p>C. Recorder/Secretary</p> <p>Chair P. Walker asked for volunteers to serve on a rotating basis as co-recorders. K. Pangallo, A. Chapman-Adisho, and B. Galinski volunteered to alternate recording the minutes at each meeting.</p> <p><u>Vote:</u> In favor (10). Against (0). Abstentions (2). Motion passed.</p> <p>Chair P. Walker pointed out that the committee is not fully staffed until it has 3 administrators, 16 faculty members, and 3 students. No students, as of yet, have been nominated by SGA and must be a junior or senior. K. Pangallo indicated that she has talked with a student who is interested in being one of the student committee members. P. Walker explained the importance and advantages in the vetting and making of policies on campus (to the committee and to the students and student body). He asked committee members to encourage students to volunteer for the student positions.</p> |

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| <p>II.</p> | <p>Subcommittees</p> <p>A. Selective Retention Committee B.Galinski explained the work of this committee and informed members that it meets three times a year. The following members of the APC agreed to serve on this subcommittee: S. Moore, K. Pangallo, L. Simmons, J. Cambone, C. Fahey, B. Galinski.</p> <p>B. Calendar Committee B.Galinski explained the work of this committee. Discussion followed on the subject of calendar scheduling constraints, especially with respect to the start date of spring semester. B. Galinski suggested that the Calendar Committee could review the regulations that constrain semester scheduling. The following members of the APC agreed to serve on this subcommittee: S. Mana, J. Ippolito, B. Galinski.</p> |
| <p>III.</p> | <p>Old Business (Chair’s Report) Chair P. Walker commented on the function and purpose of the Academic Policies Committee (APC) and informed the committee of the important proposals that the committee will be reviewing in the coming year.</p> <p>J. Cambone provided an update on the President’s Working Group for Student Success and commented that the working group will be visiting APC to discuss the issues that they have been working on that pertain to policy. J. Cambone also noted that last year there was a joint meeting with the student affairs committee to review documentation. J. Cambone requested that the working group attend the October 18 APC meeting.</p> |
| <p>IV.</p> | <p>New Business</p> |
| <p>V.</p> | <p>Adjournment</p> <p>Motion: Motion to adjourn Motion made by: J. Ippolito Seconded by: K. Pangallo</p> <p>Vote: Motion passed unanimously.</p> |

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| Adjourned | At 3:44 pm |
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Respectfully submitted,
Bonnie Galinski, Assistant Vice President for Enrollment Management
Next Meeting is October 4 at 3:15 pm, Metro Room, Ellison Campus Center

Fall Meeting Schedule:

- October 4, 2018-Metro Room
- October 18, 2018-TBD
- November 1, 2018-Metro Room
- November 15, 2018-Viking 123
- November 29, 2018-Viking 123