

CURRICULUM COMMITTEE
Salem State University
MINUTES
Meeting: 18/19:08

Date: January 30, 2019
 Central Campus, Room 114

MEMBERS PRESENT: Sovicheth Boub, Lisa Chen, Luke Conlin, Lynn Fletcher, Gail Gasparich, Rebecca Hains, Joseph Kasprzyk, Pete Kvetko, Megan Miller, Shannon Mokoro, Kenneth Reeds, Chris Schoen, Kurt Von Seekam

GUESTS: Li Li, Vickie Ross

I.	<p>Chair’s Report</p> <p>A. Having established a quorum, Committee Chair Rebecca Hains called the meeting to order at 3:02 p.m.</p> <p>B. Spring 2019 Meeting Schedule February 13, 2019 February 27, 2019 March 27, 2019 April 10, 2019 April 24, 2019 May 8, 2019 – all day meeting, location TBD</p> <p>C. Reminder: Two vacancies remain open on our committee. Because the union has made three calls for appointments, these can be made from any department and any area. If anyone is interested, please ask them to contact Jim Gubbins (MSCA-Salem Chapter President) to request an appointment to the committee</p> <p>D. SGA President Andrew Carden has appointed three students to join the UCC. Please welcome new members Diana Onyeneho (d_onyeneho@salemstate.edu), Richie Cadet (r_cadet@salemstate.edu), and Victoria Kako (v_kako@salemstate.edu).</p>
II.	<p>Subcommittee Reports</p> <p>There were no subcommittee reports.</p>
III.	<p>Special Business</p> <ol style="list-style-type: none"> 1. Curriculog – R. Hains reminded us that the University has been working on a project to streamline all of the digital documents and projects at the University. In the fall M. Miller had told the UCC that Curriculog could not truly handle the documents, forms, and processes that UCC uses. 2. M. Miller provided us a history of how course review and subcommittee work has evolved over the years for the UCC. She stated that the volume has increased and the workload for the subcommittees has also increased. 3. M. Miller further discussed that despite having created a very clean and clear

	<p>process, some SSU community members have expressed challenges with the review process.</p> <ol style="list-style-type: none"> 4. J. Kasprzyk further explained that Curriculog forces our process to be linear, sequential, and that the process (review) path for a proposal be completely defined prior to launching the proposal. 5. The UCC members present discussed how to best utilize Curriculog to support the work UCC does. 6. M. Miller and the officers of UCC will meet to determine the next steps forward.
<p>IV.</p>	<p>Old Business – those assigned to specific proposals discussed their status and provided updates.</p>
	<p>A. HISTORY DEPARTMENT</p> <p>C. Schoen made a motion to review and approve item 19:207 from the History Department. M. Miller seconded this motion.</p> <p>Li Li from the History department was present to discuss the course. The committee members present reviewed all relevant forms and documents.</p> <p>1. HST297-Becoming American: History of Chinese and Japanese American - The DPDS and HP subcommittees reviewed and approved this course</p> <p>There being no further discussion, R. Hains called for the vote on item 19:207. All UCC members present voted to approve these items.</p>
	<p>B. MEDIA AND COMMUNICATION DEPARTMENT (MCO) - TABLED</p> <p>1. MCO 255 – Public Relations in Social Advocacy – Change in Course (DPDS)</p>

There being no further business, R. Hains called for a motion to adjourn. JK moved to adjourn. MM seconded. The committee adjourned at 4:10 p.m.

Respectfully submitted by
Shannon A. Mokoro