

**CURRICULUM COMMITTEE  
Salem State University  
MINUTES  
Meeting: 18/19:07**

Date: December 13, 2018  
Central Campus, Room 236

**MEMBERS PRESENT:** Doug Allen, Sovicheth Boun, Greg Carroll, Lisa Chen, Neal DeChillo, Susan Edwards, Lynn Fletcher, Gail Gasparich, Rebecca Hains, Joseph Kasprzyk, Peter Kvetko, Megan Miller, Shannon Mokoro, Kenneth Reed, Chris Schoen, Kurt Von Seekamm

**GUESTS:** Amy Everitt (BHS), Steven Dion (SMS), Keith Ratner (GPH), Elspeth Slayter (SWK), Lisa Johnson (SWK), Komalpreet Kaur (CS), Peter Sampieri (THE), Robert Brown (MCO), Christopher Fauske (MCO), Peter Oehlkers (MCO)

<b>I.</b>	<b>Chair’s Report</b>
	<p><b>A.</b> Having established a quorum, Committee Chair Rebecca Hains called the meeting to order at 9:36 a.m.</p> <p><b>B.</b> R. Hains requested a motion to change the order of the packet presentations. N. DeChillo moved to put both SMS packets together. D. Allen seconded this motion. All UCC member present voted in favor.</p>
<b>II.</b>	<b>Subcommittee Reports</b>
	There were no subcommittee reports.
<b>III.</b>	<b>Special Business</b>
	There was no special business.
<b>IV</b>	<b>Old Business – those assigned to specific proposals discussed their status and provided updates.</b>
	<p><b>A. HISTORY DEPARTMENT</b></p> <p><b>1. HST297-Becoming American: History of Chinese and Japanese American - TABLED</b></p>
	<p><b>B. HEALTHCARE STUDIES DEPARTMENT (BHS)</b></p> <p>K. Reeds made a motion to accept items 19:159 to 19:164 from the Healthcare Studies department. C. Schoen seconded this motion.</p> <p>Amy Everitt, Chair of BHS was present to explain the requested changes. UCC members reviewed the required and relevant forms and documents.</p> <p><b>1. BHS320-Cornerstone to Healthcare Professions-Change in Course <a href="#">19:159</a></b></p> <p><b>2. BHS520-Internship in Healthcare Professions-Change in Course <a href="#">19:160</a></b></p> <p><b>3. BHS123-Human Rights and the Public Health-New Course-CS, WC <a href="#">19:161</a></b></p>

<p>-Members of the CS and WC subcommittee reviewed and approved this course.</p> <p><b>4. BHS255-Complementary and Alternative Healthcare-New Course <a href="#">19:162</a></b></p> <p><b>5. BHS254-Mental Health and Public Health-New Course <a href="#">19:163</a></b></p> <p><b>6. BHS521-Internship-New Course <a href="#">19:164</a></b></p> <p>- There was much discussion about the intent of the course, and how this course fits with and/or differs from BHS 520. Amy said that the faculty designed the course to be a flexible internship option for sites that offer less hours than most of the BHS internship sites and for students who do not need 3 hours of internship.</p> <p>- Added to the course description: “Students may not take more than a total 12 internship credits as per University policy.”</p> <p>There being no further discussion, R. Hains called for the vote on items 19:159 to 19:164. All UCC members present voted to approve these items.</p>
<p><b>C. SPORTS AND MOVEMENT SCIENCE DEPARTMENT (SMS)</b></p> <p>S. Mokoro made a motion to accept items 19:227 and 19:229 from the Sports and Movement Science department. G. Gasparich seconded this motion.</p> <p>Steve Dion, Chair of SMS was present to explain the proposed changes.</p> <p>- UCC members reviewed all required and relevant forms and documents.</p> <p><b>1. BS-SMS-Exercise Science Concentration-Pre-Rehabilitation Science Track-Change in flowsheet <a href="#">19:227</a></b></p> <p><b>2. SMS580-Internship in Exercise Science-Change in Course <a href="#">19:229</a></b></p> <p>- There was a discussion about the Anatomy and Physiology pre-requisite (BIO 121) and how that may cause some registration issues for students. Steve explained that this was discussed with Ryan and they plan to offer individual permissions as needed. UCC requested a more specific letter from the department of Biology (Ryan Fisher) so that the Office of the Registrar can override the pre-requisites for A&amp; P for these students.</p> <p>There being no further discussion, R. Hains called for the vote on items 19:227 and 19:229. All UCC members present voted to approve these items.</p>
<p><b>10:15 a.m. Motion made by N. DeChillo to move back to the original order of Business, seconded by G. Gasparich</b></p>
<p><b>D. GEOGRAPHY DEPARTMENT (GPH)</b></p> <p>K. von Seekamm made a motion to accept items 19:151 to 19:158 from the Geography Department. G. Carroll seconded this motion.</p> <p>Keith Ratner, Chair of Geography was present to explain the proposed changes.</p>

<p>UCC member present reviewed all required and relevant forms and documents.</p> <ol style="list-style-type: none"> <li><b>1. BS-Cartography and GIS-Change in Flowsheet <a href="#">19:151</a></b> -M. Miller pointed out that this change will also require a change in their 4+1 program</li> <li><b>2. GPH247-Exploring Tourism Destination-Change in Course <a href="#">19:152</a></b></li> <li><b>3. GPH343-Air Photo Interpretation-Change in Course <a href="#">19:153</a></b></li> <li><b>4. GPH252-Native American Lands and Environments-Change in Course-DPDS <a href="#">19:154</a></b> -Members of the DPDS subcommittee reviewed and approved this course.</li> <li><b>5. GPH348-Crime Mapping-New Course <a href="#">19:155</a></b> - the course is cross listed with Criminal Justice</li> <li><b>6. Cartography Minor-Change in Minor <a href="#">19:156</a></b> -being deleted -M. Miller asked that the note she wrote about the 1 student remaining in this minor be deleted from the Polaris record because the note contains confidential student information.</li> <li><b>7. Meteorology Minor-Change in Minor <a href="#">19:157</a></b> -being deleted</li> <li><b>8. Certificate in Geographic Information Systems-New Certificate <a href="#">19:158</a></b> -Target audience: students from other majors and students not currently enrolled at SSU but working in the field. -M. Miller spoke about the usefulness and benefits of departments offering certificates.</li> </ol> <p>There being no further discussion, R. Hains called for the vote on items 9:151 to 19:158. All UCC members present voted to approve these items.</p>
<p><b>10:35 L. Chen made a motion to change order of Business. D. Allen seconded this motion.</b></p>
<p><b>E. SPORTS AND MOVEMENT SCIENCE DEPARTMENT (SMS)</b> J. Kasprzyk made a motion to accept items 18:241 to 18:250 from the Sports and Movement Science department. M. Miller seconded this motion.</p> <p>Steve Dion, Chair of SMS was present to explain the proposed changes. UCC members reviewed all required and relevant forms and documents.</p> <ol style="list-style-type: none"> <li><b>1. SMS251-Human Performance in Extreme Environments-New Course-SR, W-II <a href="#">18:241</a></b> -The members of the SR and W-II subcommittees reviewed and approved the course.</li> <li><b>2. ATR356-Strength and Conditioning-Change in Course-SR <a href="#">18:244</a></b> -The members of the SR subcommittee reviewed and approved this course.</li> </ol>

<p><b>3. BS-SMS-Recreation Management/Recreation &amp; Park Management Specialization-Change in flowsheet <a href="#">18:245</a></b>          -New courses added to the major</p> <p><b>4. Recreation Management Minor-Change in Minor <a href="#">18:246</a></b></p> <p><b>5. SMS274-Introduction to Recreational Therapy-New Course-W-II <a href="#">18:247</a></b>          -The members of the W-II subcommittee reviewed and approved this course.</p> <p><b>6. SMS171-Fundamentals of Exercise and Conditioning I-Change in Course <a href="#">18:250</a></b></p> <p>There being no further discussion, R. Hains called for the vote on items 18:241-18:250. All UCC members present voted to approve these items.</p>
<p><b>F. WORLD LANGUAGES AND CULTURES DEPARTMENT (WLC)</b>          S. Edwards made a motion to accept items 19:147 to 19:150 from the World Languages and Cultures department. S. Mokoro seconded this motion.</p> <p>K. Reeds, faculty in WLC was present to discuss and explain the proposed changes. UCC members reviewed all required and relevant forms and documents.</p> <p><b>1. BA-World Languages and Cultures-Spanish Concentration-Change in Flowsheet <a href="#">19:147</a></b>          -Changes reflect courses that are no longer running and new course being added to the concentration</p> <p><b>2. BA-World Languages and Cultures-Spanish Prof. Studies Conc.-Change in Flowsheet <a href="#">19:148</a></b>          -Changes reflect course name changes and other approved changes</p> <p><b>3. SPN353-Reading from the Hispanic World-Change in Course-WC <a href="#">19:149</a></b>          -Members of the WC subcommittee reviewed and approved this course.</p> <p><b>4. WLC400-Introduction to Teaching World Languages-Change in Course <a href="#">19:150</a></b>          - Changing to WLC 322. K. Reeds explained the change in course description and course number.</p> <p>There being no further discussion, R. Hains called for the vote on items 19:147-19:150. With 1 abstention, all other UCC members present voted to approve these items.</p>
<p><b>G. SCHOOL OF SOCIAL WORK (SSWK)</b>          S. Boun made a motion to accept items 19:215 to 19:217 from the School of Social Work. L. Chen seconded this motion.</p>

Lisa Johnson and Elspeth Slayter, faculty in SSWK came to explain the proposed courses. UCC members reviewed all required and relevant forms and documents.

**1. SWK222-Forensic Social Work-New Course [19:215](#)**

-Faculty have taught this course as a special topics course and has had good enrollment. There is a need for more electives in the BSW program.

**2. SWK500-Social Work Leadership Seminar-New Course [19:216](#)**

-New elective, which grew out of a need for students who need a 1 credit elective and also a need of the profession to focus more on leadership development

**3. SWK600H-Social Work Honors Seminar-New Course [19:217](#)**

- Supported by S. Nowka and Commonwealth Honors Program

There being no further discussion, R. Hains called for the vote on items 19:125 to 19:127. With 1 abstention, all other UCC members present voted to approve these items.

**H. COMPUTER SCIENCE DEPARTMENT**

C. Schoen made a motion to accept items 19:218-19:226 and 19:230 from the Computer Science department. L. Chen seconded this motion.

Komalpreet Kaur, faculty in Computer Science was present to explain the proposed changes.

-UCC members reviewed all required and relevant forms and documents.

-The proposed changes all reflect changes in the configuration of the mode of instruction. Additional changes as noted below.

**1. CSC212-Human Computer Interface-Change in Course [19:218](#)**

**2. CSC246-Information Visualization-Change in Course [19:219](#)**

**3. CSC263-Database Systems-Change in Course [19:220](#)**

**4. CSC278-Scripting Techniques-Change in Course [19:221](#)**

**5. CSC279-C+ C++-Change in Course [19:222](#)**

**6. CSC215A-Computer Networks and Data Communications-Change in Course [19:223](#)**

**7. CSC340-Artificial Intelligence-Change in Course [19:224](#); [change from 3 credits to 4 credits](#).**

**8. CSC425-Compute Graphics and Games-Change in Course [19:225](#)**

**9. CSC475-Distributed and Cloud Computing-Change in Course [19:226](#); [change from 4 credits to 3 credits](#).**

**10. CSC435-Comptner and Network Security Engineering-Change in Course [19:230](#)**

There being no further discussion, R. Hains called for the vote. All UCC members present voted to approve these items.

	<p><b>11:48 a.m. C. Schoen took over as chair of the UCC meeting so that R. Hains could assist in representing the MCO department packet</b></p>
	<p><b>I. MEDIA AND COMMUNICATION DEPARTMENT</b></p> <p>J. Kasprzyk made a motion to accept items 19:165 to 19:199 from the Media and Communication department. P. Kvetko seconded this motion.</p> <p>Peter Oehlkers, Chair of MCO was present to explain the proposed changes and provide a general overview of the entire packet and the Advertising changes. Also present were MCO area experts Rob Brown (PR), Chris Fauske (Journalism), Rebecca Hains (Media and Communications – generalist program)</p> <p>-Faculty are making changes to all four programs and minors. All changes were motivated by Program Review, and to meet changes in the field.</p> <p>UCC members reviewed all required and relevant forms and documents by program – advertising concentration and minor; journalism concentration; public relations concentration; media and communication major flowsheet (generalist program/no concentration); and the critical media studies minor.</p> <p><b>1. BS-Media and Communication-Advertising Communication Conc.-New Flowsheet <a href="#">19:165</a></b> - This is a revised Flowsheet, not a new Flowsheet</p> <p><b>2. Advertising Minor-Change in Minor <a href="#">19:166</a></b></p> <p><b>3. MCO320-Principles of Advertising and Integrated Marketing Communication-Change in course <a href="#">19:167</a></b></p> <p><b>4. MCO321-Print Copywriting-Change in Course <a href="#">19:168</a></b></p> <p><b>5. MCO421-Copywriting for Electronic Media-Change in Course <a href="#">19:169</a></b></p> <p><b>6. MCO507-Experiential Learning in Public Relations-Change in Course <a href="#">19:170</a></b> -This course is MCO 510. The wrong number was inadvertently put on the new course form - Also the course should be Experiential Learning in Public Relations and Advertising</p> <p><b>7. BS-Media and Communication-Journalism Concentration-New Flowsheet <a href="#">19:171</a></b> -This is not a new Flowsheet, it is a revised Flowsheet</p> <p><b>8. MCO215-Applied Media Law and Ethics-New Course <a href="#">19:172</a></b> -Added: “Not open to students who have taken COM 305 or MCO 305.”</p> <p><b>9. MCO273-Fundamentals of Journalism-New course-W-II <a href="#">19:173</a></b></p>

-The members of the W-II subcommittee reviewed and approved this course.

**10. MCO373-Evidence-Based Reporting and Data Visualization-New course [19:174](#)**

**11. MCO473-Longform Journalism-New Course-W-III [19:175](#)**

-The members of the W-III subcommittee reviewed and approved this course.

**12. MCO512-Internship in Journalism-New Course [19:176](#)**

**13. MCO513-Journalism Portfolio-New Course [19:177](#)**

- Neal DeChillo asked if there is enough demand for enrollment in separate courses that are similar to one another (like a separate Journalism Portfolio vs. Senior Portfolio for the rest of the MCO flowsheets). Chris Fauske said there is.

**14. MCO499-Senior Portfolio-New Course [19:178](#)**

**15. MCO509-U.S. Travel and Study in Media and Communication-New Course [19:179](#)**

**16. MCO280-Organizational Communication-New Course-PGR [19:180](#)**

-The members of the PGR subcommittee reviewed and approved this course

**17. MCO350-Junior Career Seminar-New Course [19:181](#)**

**18. Critical Media Studies Minor-Change in Minor [19:182](#)**

- Change in minor reflects change in course numbers

**19. MCO230-Media and Race-Change in Course [19:183](#)**

**20. MCO274-Gender, Media, and Communication-Change in Course [19:184](#)**

**21. MCO504-Critical Analysis of media and Culture-Change in Course [19:185](#)**

**22. MCO508-Travel Study Seminar-Change in Course [19:186](#)**

This and 509 were separated so that students traveling internationally can receive WC credit.

**23. MCO105-Precision Writing in Communication-Change in Course [19:187](#)**

**24. MCO349-Principles of Public Relations-Change in Course [19:188](#)**

**25. MCO255-Public Relations in Social Advocacy-Change in Course [19:189](#)**

- This is a new course, not a change in course. It was supposed to be labeled "New Course-DPDS," but that label appears to have been added to MCO260, below, creating some confusion.

-The department and UCC members are tabling the DPDS request for this; the Department will submit a change in course form for this course for the DPDS review to happen next semester. The new course form will move forward without the DPDS designation.

**26. MCO260-Professional and Online Communication-New Course-DPDS [19:190](#)**

- Correction: this is not a new course nor did faculty seek DPDS designation for this course. (See note above for MCO 255—clerical error).

**27. MCO305-Communications: Problems of Law and Ethics in Media-Change in Course [19:191](#)**

**28. MCO335-Writing for Corporation-Change in Course [19:192](#)**

**29. MCO351-Public Relations Writing-Change in course [19:193](#)**

**30. MCO355-Event Planning for Public Relations-New Course [19:194](#)**

**31. MCO456-Media Relations and Publicity-Change in Course [19:195](#)**

**32. MCO466-Crisis Communication in P.R.-Change in Course [19:196](#)**

**33. MCO390-Public Relations Campaign-New Course [19:197](#)**

**34. BS-Media and Communication-New Flowsheet [19:198](#)**

- This is a revised Flowsheet, not a new Flowsheet

**35. BS-Media and Communication-Public Relations Concentration-New Flowsheet [19:199](#)**

-This is a revised Flowsheet, not a new Flowsheet

There being no further discussion, C. Schoen called for the vote on items 19:165-19:199. With 1 abstention, all other UCC member present voted to approve these items.

**J. THEATRE AND SPEECH COMMUNICATION DEPARTMENT (THE)**

D. Allen made a motion to accept items 19:022-19:065 from the Theatre and Speech Communication department. N. DeChillo seconded this motion.

Peter Sampieri, Chair of THE department was here to explain the proposed changes. He explained that the program is nationally accredited and will be going under review in 2020. The proposed changes are mostly made to address upcoming accreditation.

**1. BA-Theatre Arts-Performance Concentration-Change in Flowsheet [19:022](#)**

**2. BA-Theatre Arts-Technical Concentration-Change in Flowsheet [19:023](#)**

**3. BFA-Theatre Arts-Design Option-Change in Flowsheet [19:024](#)**

**4. BFA-Theatre Arts-Directing Option-Change in Flowsheet [19:025](#)**

5. BFA-Theatre Arts-Performance Option-Change in Flowsheet [19:026](#)

6. BFA-Theatre Arts-Playwriting Option-Change in Flowsheet [19:027](#)

7. BFA-Theatre Arts-Stage Management Option-Change in Flowsheet [19:028](#)

8. BFA-Theatre Arts-Technical Option-Change in Flowsheet [19:029](#)

- All of the above Flowsheet changes have 1 new common statement: “**Additional Requirements in Required Non Degree Courses:** Within their first 30 credits, all Theatre Arts majors must earn their Theatre Participation Points by serving on build crews or run crews for costumes/props/scenery on a department production.”

9. THE91-Theatre Participation I-Change in Course [19:031](#)

10. THE92-Theatre Participation II-Change in Course [19:032](#)

11. THE93-Theatre Participation III-Change in Course [19:033](#)

12. THE94-Theatre Participation IV-Change in Course [19:034](#)

13. THE95-Theatre Participation V-Change in Course [19:035](#)

14. THE96-Theatre Participation VI-Change in Course [19:036](#)

15. THE97-Theatre Participation VII-Change in Course [19:037](#)

16. THE98-Theatre Participation VIII-Change in Course [19:038](#)

17. THE108-Introduction to Stagecraft-Change in course [19:039](#)

- The above courses have a change in description, which reflects new course names and numbers based on change in courses requested below.

18. THE110-Movement for the Stage-Change in Course [19:040](#)

-New prerequisite (THE 107)

19. THE111-Voice for Performance-Change in Course [19:041](#)

20. THE201-Workshop in Theatre Production I-Change in Course [19:042](#)

21. THE202-Workshop in Theatre Production II-Change in Course [19:043](#)

22. THE205-Devised & Ensemble Theatre-Change in Course [19:044](#)

23. THE214-Drawing & Rendering-Change in Course [19:045](#)

24. THE216-Acting I-Change in Course [19:046](#)

25. THE220-Stage Management I-Change in Course [19:047](#)

26. THE302-Design for the Theatre-Change in Course [19:048](#)

27. THE306-Styles I-Change in Course [19:049](#)

28. TH307N-Script Analysis for Production-Change in Course [19:050](#)

29. THE308-Stage Costuming-Change in Course [19:051](#)

30. THE309-Applied Stage Movement in Performance-Change in Course [19:052](#)

31. THE312-Stage Lighting-Change in Course [19:053](#)

32. THE313-Stage Graphics-Change in Course [19:054](#)

33. THE314-Stage Technology II-Change in Course [19:055](#)

34. THE316-Acting II-Change in Course [19:056](#)

35. THE404-Acting III-Change in Course [19:057](#)

36. THE406-Styles II-Change in Course [19:058](#)

37. THE407A-Voice for Performance II-Change in Course [19:059](#)

**38. THE410-Auditioning-Change in Course [19:060](#)**

**39. THE411-Dialects-Change in Course [19:061](#)**

**40. THE418-Scenic Design-Change in Course [19:063](#)**

**41. THE501-Acting Recital-Change in Course [19:064](#)**

-All of the above change in course reflect changes in pre-requisites (making sure new names and numbers match the changes made previously)

**42. THE412-Scenography I-Change in Course [19:062](#)**

-Deletion of course

**43. THE504-Scenography-Change in Course [19:065](#)**

-Deletion of course

There being no further discussion, R. Hains called for the vote on items 19:022-19:029 and items 19:031-19:065. All UCC members present voted to approve these items.

There being no further business, R. Hains called for a motion to adjourn. N. DeChillo moved to adjourn. L. Fletcher seconded. The committee adjourned at 1:54 p.m.

Respectfully submitted by  
*Shannon A. Mokoro*