CURRICULUM COMMITTEE
Salem State University
MINUTES
Meeting: 18/19:07

Date: December 13, 2018
Central Campus, Room 236

MEMBERS PRESENT: Doug Allen, Sovicheth Boun, Greg Carroll, Lisa Chen, Neal DeChillo, Susan Edwards, Lynn Fletcher, Gail Gasparich, Rebecca Hains, Joseph Kasprzyk, Peter Kvetko, Megan Miller, Shannon Mokoro, Kenneth Reed, Chris Schoen, Kurt Von Seekamm

GUESTS: Amy Everitt (BHS), Steven Dion (SMS), Keith Ratner (GPH), Elspeth Slayter (SWK), Lisa Johnson (SWK), Komalpreet Kaur (CS), Peter Sampieri (THE), Robert Brown (MCO), Christopher Fauske (MCO), Peter Oehlkers (MCO)

I. Chair's Report
   A. Having established a quorum, Committee Chair Rebecca Hains called the meeting to order at 9:36 a.m.

   B. R. Hains requested a motion to change the order of the packet presentations. N. DeChillo moved to put both SMS packets together. D. Allen seconded this motion. All UCC member present voted in favor.

II. Subcommittee Reports
    There were no subcommittee reports.

III. Special Business
     There was no special business.

IV. Old Business – those assigned to specific proposals discussed their status and provided updates.
   A. HISTORY DEPARTMENT

      1. HST297-Becoming American: History of Chinese and Japanese American - TABLED

   B. HEALTHCARE STUDIES DEPARTMENT (BHS)
   K. Reeds made a motion to accept items 19:159 to 19:164 from the Healthcare Studies department. C. Schoen seconded this motion.

Amy Everitt, Chair of BHS was present to explain the requested changes. UCC members reviewed the required and relevant forms and documents.

   1. BHS320-Cornerstone to Healthcare Professions-Change in Course 19:159
   2. BHS520-Internship in Healthcare Professions-Change in Course 19:160
Members of the CS and WC subcommittee reviewed and approved this course.

4. BHS255-Complementary and Alternative Healthcare-New Course 19:162

5. BHS254-Mental Health and Public Health-New Course 19:163

6. BHS521-Internship-New Course 19:164
   - There was much discussion about the intent of the course, and how this course fits with and/or differs from BHS 520. Amy said that the faculty designed the course to be a flexible internship option for sites that offer less hours than most of the BHS internship sites and for students who do not need 3 hours of internship.
   - Added to the course description: “Students may not take more than a total 12 internship credits as per University policy.”

There being no further discussion, R. Hains called for the vote on items 19:159 to 19:164. All UCC members present voted to approve these items.

C. SPORTS AND MOVEMENT SCIENCE DEPARTMENT (SMS)
S. Mokoro made a motion to accept items 19:227 and 19:229 from the Sports and Movement Science department. G. Gasparich seconded this motion.

Steve Dion, Chair of SMS was present to explain the proposed changes.
- UCC members reviewed all required and relevant forms and documents.

1. BS-SMS-Exercise Science Concentration-Pre-Rehabilitation Science Track-Change in flowsheet 19:227

2. SMS580-Internship in Exercise Science-Change in Course 19:229
   - There was a discussion about the Anatomy and Physiology pre-requisite (BIO 121) and how that may cause some registration issues for students. Steve explained that this was discussed with Ryan and they plan to offer individual permissions as needed. UCC requested a more specific letter from the department of Biology (Ryan Fisher) so that the Office of the Registrar can override the pre-requisites for A& P for these students.

There being no further discussion, R. Hains called for the vote on items 19:227 and 19:229. All UCC members present voted to approve these items.

10:15 a.m. Motion made by N. DeChillo to move back to the original order of Business, seconded by G. Gasparich

D. GEOGRAPHY DEPARTMENT (GPH)
K. von Seekamm made a motion to accept items 19:151 to 19:158 from the Geography Department. G. Carroll seconded this motion.

Keith Ratner, Chair of Geography was present to explain the proposed changes.
UCC member present reviewed all required and relevant forms and documents.

1. BS-Cartography and GIS-Change in Flowsheet 19:151
   - M. Miller pointed out that this change will also require a change in their 4+1 program

2. GPH247-Exploring Tourism Destination-Change in Course 19:152

3. GPH343-Air Photo Interpretation-Change in Course 19:153

4. GPH252-Native American Lands and Environments-Change in Course-DPDS 19:154
   - Members of the DPDS subcommittee reviewed and approved this course.

5. GPH348-Crime Mapping-New Course 19:155
   - the course is cross listed with Criminal Justice

6. Cartography Minor-Change in Minor 19:156
   - being deleted
   - M. Miller asked that the note she wrote about the 1 student remaining in this minor be deleted from the Polaris record because the note contains confidential student information.

7. Meteorology Minor-Change in Minor 19:157
   - being deleted

   - Target audience: students from other majors and students not currently enrolled at SSU but working in the field.
   - M. Miller spoke about the usefulness and benefits of departments offering certificates.

There being no further discussion, R. Hains called for the vote on items 9:151 to 19:158. All UCC members present voted to approve these items.

10:35 L. Chen made a motion to change order of Business. D. Allen seconded this motion.

E. SPORTS AND MOVEMENT SCIENCE DEPARTMENT (SMS)
J. Kasprzyk made a motion to accept items 18:241 to 18:250 from the Sports and Movement Science department. M. Miller seconded this motion.

Steve Dion, Chair of SMS was present to explain the proposed changes. UCC members reviewed all required and relevant forms and documents.

1. SMS251-Human Performance in Extreme Environments-New Course-SR, W-II 18:241
   - The members of the SR and W-II subcommittees reviewed and approved the course.

2. ATR356-Strength and Conditioning-Change in Course-SR 18:244
   - The members of the SR subcommittee reviewed and approved this course.
3. BS-SMS-Recreation Management/Recreation & Park Management Specialization-Change in flowsheet 18:245
   - New courses added to the major

4. Recreation Management Minor-Change in Minor 18:246

5. SMS274-Introduction to Recreational Therapy-New Course-W-II 18:247
   - The members of the W-II subcommittee reviewed and approved this course.

6. SMS171-Fundamentals of Exercise and Conditioning I-Change in Course 18:250

There being no further discussion, R. Hains called for the vote on items 18:241-18:250. All UCC members present voted to approve these items.

F. WORLD LANGUAGES AND CULTURES DEPARTMENT (WLC)
   S. Edwards made a motion to accept items 19:147 to 19:150 from the World Languages and Cultures department. S. Mokoro seconded this motion.

   K. Reeds, faculty in WLC was present to discuss and explain the proposed changes. UCC members reviewed all required and relevant forms and documents.

1. BA-World Languages and Cultures-Spanish Concentration-Change in Flowsheet 19:147
   - Changes reflect courses that are no longer running and new course being added to the concentration

2. BA-World Languages and Cultures-Spanish Prof. Studies Conc.-Change in Flowsheet 19:148
   - Changes reflect course name changes and other approved changes

3. SPN353-Reading from the Hispanic World-Change in Course-WC 19:149
   - Members of the WC subcommittee reviewed and approved this course.

4. WLC400-Introduction to Teaching World Languages-Change in Course 19:150
   - Changing to WLC 322. K. Reeds explained the change in course description and course number.

   There being no further discussion, R. Hains called for the vote on items 19:147-19:150. With 1 abstention, all other UCC members present voted to approve these items.

G. SCHOOL OF SOCIAL WORK (SSWK)
   S. Boun made a motion to accept items 19:215 to 19:217 from the School of Social Work. L. Chen seconded this motion.
Lisa Johnson and Elspeth Slayter, faculty in SSWK came to explain the proposed courses. UCC members reviewed all required and relevant forms and documents.

1. SWK222-Forensic Social Work-New Course 19:215
   -Faculty have taught this course as a special topics course and has had good enrollment. There is a need for more electives in the BSW program.

2. SWK500-Social Work Leadership Seminar-New Course 19:216
   -New elective, which grew out of a need for students who need a 1 credit elective and also a need of the profession to focus more on leadership development.

3. SWK600H-Social Work Honors Seminar-New Course 19:217
   -Supported by S. Nowka and Commonwealth Honors Program

There being no further discussion, R. Hains called for the vote on items 19:125 to 19:127. With 1 abstention, all other UCC members present voted to approve these items.

H. COMPUTER SCIENCE DEPARTMENT

Komalpreet Kaur, faculty in Computer Science was present to explain the proposed changes.

-UCC members reviewed all required and relevant forms and documents.

-The proposed changes all reflect changes in the configuration of the mode of instruction. Additional changes as noted below.

1. CSC212-Human Computer Interface-Change in Course 19:218
2. CSC246-Information Visualization-Change in Course 19:219
3. CSC263-Database Systems-Change in Course 19:220
4. CSC278-Scripting Techniques-Change in Course 19:221
5. CSC279-C+ C++-Change in Course 19:222
6. CSC215A-Computer Networks and Data Communications-Change in Course 19:223
7. CSC340-Artificial Intelligence-Change in Course 19:224; change from 3 credits to 4 credits.
8. CSC425-Compute Graphics and Games-Change in Course 19:225
9. CSC475-Distributed and Cloud Computing-Change in Course 19:226; change from 4 credits to 3 credits.
10. CSC435-Computer and Network Security Engineering-Change in Course 19:230

There being no further discussion, R. Hains called for the vote. All UCC members present voted to approve these items.
11:48 a.m. C. Schoen took over as chair of the UCC meeting so that R. Hains could assist in representing the MCO department packet

I. MEDIA AND COMMUNICATION DEPARTMENT
J. Kasprzyk made a motion to accept items 19:165 to 19:199 from the Media and Communication department. P. Kvetko seconded this motion.

Peter Oehlkers, Chair of MCO was present to explain the proposed changes and provide a general overview of the entire packet and the Advertising changes. Also present were MCO area experts Rob Brown (PR), Chris Fauske ( Journalism), Rebecca Hains (Media and Communications – generalist program)

-Faculty are making changes to all four programs and minors. All changes were motivated by Program Review, and to meet changes in the field.

UCC members reviewed all required and relevant forms and documents by program – advertising concentration and minor; journalism concentration; public relations concentration; media and communication major flowsheet (generalist program/no concentration); and the critical media studies minor.

1. BS-Media and Communication-Advertising Communication Conc.-New Flowsheet 19:165
   - This is a revised Flowsheet, not a new Flowsheet

2. Advertising Minor-Change in Minor 19:166

3. MCO320-Principles of Advertising and Integrated Marketing Communication-Change in course 19:167

4. MCO321-Print Copywriting-Change in Course 19:168

5. MCO421-Copywriting for Electronic Media-Change in Course 19:169

6. MCO507-Experiential Learning in Public Relations-Change in Course 19:170
   - This course is MCO 510. The wrong number was inadvertently put on the new course form
   - Also the course should be Experiential Learning in Public Relations and Advertising

7. BS-Media and Communication-Journalism Concentration-New Flowsheet 19:171
   - This is not a new Flowsheet, it is a revised Flowsheet

8. MCO215-Applied Media Law and Ethics-New Course 19:172
   - Added: “Not open to students who have taken COM 305 or MCO 305.”

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<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Notes</th>
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<tbody>
<tr>
<td>MCO373</td>
<td>Evidence-Bsed Reporting and Data Visualization</td>
<td>New course 19:174</td>
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<tr>
<td>MCO473</td>
<td>Longform Journalism</td>
<td>W-III 19:175</td>
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<td>MCO512</td>
<td>Internship in Journalism</td>
<td>Approved by W-II subcommittee</td>
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<tr>
<td>MCO513</td>
<td>Journalism Portfolio</td>
<td>Approved by W-III subcommittee</td>
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<tr>
<td>MCO499</td>
<td>Senior Portfolio</td>
<td>Approved by PGR subcommittee</td>
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<tr>
<td>MCO509</td>
<td>U.S. Travel and Study in Media and Communication</td>
<td>New Course 19:179</td>
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<tr>
<td>MCO280</td>
<td>Organizational Communication</td>
<td>PGR 19:180</td>
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<tr>
<td>MCO350</td>
<td>Junior Career Seminar</td>
<td>Approved by PGR subcommittee</td>
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<tr>
<td>MCO230</td>
<td>Media and Race</td>
<td>Course 19:183</td>
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<td>MCO274</td>
<td>Gender, Media, and Communication</td>
<td>Change in Course 19:184</td>
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<td>MCO504</td>
<td>Critical Analysis of media and Culture</td>
<td>Change in Course 19:185</td>
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<td>MCO508</td>
<td>Travel Study Seminar</td>
<td>Change in Course 19:186</td>
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<td>MCO105</td>
<td>Precision Writing in Communication</td>
<td>Change in Course 19:187</td>
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<td>MCO349</td>
<td>Principles of Public Relations</td>
<td>Change in Course 19:188</td>
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<tr>
<td>MCO255</td>
<td>Public Relations in Social Advocacy</td>
<td>Change in Course 19:189</td>
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 Neal DeChillo asked if there is enough demand for enrollment in separate courses that are similar to one another (like a separate Journalism Portfolio vs. Senior Portfolio for the rest of the MCO flowsheets). Chris Fauske said there is.

This and 509 were separated so that students traveling internationally can receive WC credit.

This is a new course, not a change in course. It was supposed to be labeled “New Course-DPDS,” but that label appears to have been added to MCO260, below, creating some confusion.
- The department and UCC members are tabling the DPDS request for this; the Department will submit a change in course form for this course for the DPDS review to happen next semester. The new course form will more forward without the DPDS designation.

26. MCO260-Professional and Online Communication-New Course-DPDS 19:190
- Correction: this is not a new course nor did faculty seek DPDS designation for this course. (See note above for MCO 255—clerical error).

27. MCO305-Communications: Problems of Law and Ethics in Media-Change in Course 19:191

28. MCO335-Writing for Corporation-Change in Course 19:192

29. MCO351-Public Relations Writing-Change in course 19:193

30. MCO355-Event Planning for Public Relations-New Course 19:194

31. MCO456-Media Relations and Publicity-Change in Course 19:195

32. MCO466-Crisis Communication in P.R.-Change in Course 19:196

33. MCO390-Public Relations Campaign-New Course 19:197

34. BS-Media and Communication-New Flowsheet 19:198
- This is a revised Flowsheet, not a new Flowsheet

35. BS-Media and Communication-Public Relations Concentration-New Flowsheet 19:199
- This is a revised Flowsheet, not a new Flowsheet

There being no further discussion, C. Schoen called for the vote on items 19:165-19:199. With 1 abstention, all other UCC member present voted to approve these items.

J. THEATRE AND SPEECH COMMUNICATION DEPARTMENT (THE)
D. Allen made a motion to accept items 19:022-19:065 from the Theatre and Speech Communication department. N. DeChillo seconded this motion.

Peter Sampieri, Chair of THE department was here to explain the proposed changes. He explained that the program is nationally accredited and will be going under review in 2020. The proposed changes are mostly made to address upcoming accreditation.

1. BA-Theatre Arts-Performance Concentration-Change in Flowsheet 19:022
2. BA-Theatre Arts-Technical Concentration-Change in Flowsheet 19:023
3. BFA-Theatre Arts-Design Option-Change in Flowsheet 19:024
4. BFA-Theatre Arts-Directing Option-Change in Flowsheet 19:025
5. BFA-Theatre Arts-Performance Option-Change in Flowsheet 19:026
6. BFA-Theatre Arts-Playwrighting Option-Change in Flowsheet 19:027
7. BFA-Theatre Arts-Stage Management Option-Change in Flowsheet 19:028
8. BFA-Theatre Arts-Technical Option-Change in Flowsheet 19:029
- All of the above Flowsheet changes have 1 new common statement: “Additional Requirements in Required Non Degree Courses: Within their first 30 credits, all Theatre Arts majors must earn their Theatre Participation Points by serving on build crews or run crews for costumes/props/scenery on a department production.”

9. THE91-Theatre Participation I-Change in Course 19:031
10. THE92-Theatre Participation II-Change in Course 19:032
11. THE93-Theatre Participation III-Change in Course 19:033
12. THE94-Theatre Participation IV-Change in Course 19:034
13. THE95-Theatre Participation V-Change in Course 19:035
14. THE96-Theatre Participation VI-Change in Course 19:036
15. THE97-Theatre Participation VII-Change in Course 19:037
16. THE98-Theatre Participation VIII-Change in Course 19:038
17. THE108-Introduction to Stagecraft-Change in course 19:039
- The above courses have a change in description, which reflects new course names and numbers based on change in courses requested below.

18. THE110-Movement for the Stage-Change in Course 19:040
- New prerequisite (THE 107)

19. THE111-Voice for Performance-Change in Course 19:041
20. THE201-Workshop in Theatre Production I-Change in Course 19:042
21. THE202-Workshop in Theatre Production II-Change in Course 19:043
22. THE205-Devised & Ensemble Theatre-Change in Course 19:044
23. THE214-Drawing & Rendering-Change in Course 19:045
24. THE216-Acting I-Change in Course 19:046
25. THE220-Stage Management I-Change in Course 19:047
26. THE302-Design for the Theatre-Change in Course 19:048
27. THE306-Styles I-Change in Course 19:049
28. TH307N-Script Analysis for Production-Change in Course 19:050
29. THE308-Stage Costuming-Change in Course 19:051
30. THE309-Stage Movement in Performance-Change in Course 19:052
31. THE312-Stage Lighting-Change in Course 19:053
32. THE313-Stage Graphics-Change in Course 19:054
33. THE314-Stage Technology II-Change in Course 19:055
34. THE316-Acting II-Change in Course 19:056
35. THE404-Acting III-Change in Course 19:057
36. THE406-Styles II-Change in Course 19:058
37. THE407A-Voice for Performance II-Change in Course 19:059
38. THE410-Auditioning-Change in Course 19:060
39. THE411-Dialects-Change in Course 19:061
40. THE418-Scenic Design-Change in Course 19:063
41. THE501-Acting Recital-Change in Course 19:064
-All of the above change in course reflect changes in pre-requisites (making sure new
names and numbers match the changes made previously)

42. THE412-Scenography I-Change in Course 19:062
-Deletion of course
43. THE504-Scenography-Change in Course 19:065
-Deletion of course

There being no further discussion, R. Hains called for the vote on items 19:022-19:029 and
items 19:031-19:065. All UCC members present voted to approve these items.

There being no further business, R. Hains called for a motion to adjourn. N. DeChillo moved to
adjourn. L. Fletcher seconded. The committee adjourned at 1:54 p.m.

Respectfully submitted by
Shannon A. Mokoro