

Student Affairs Committee

Wednesday, October 17, 2018

11 AM

Presidential Conference Room – Ellison Center

Meeting 18/19:01

Minutes

Present: Melissa Arroyo, Tara Fitzpatrick, Joseph Kelleher, Raminder Luther, Sam Ohannesian, Lauren Prema, Leigh Rohde, Forrest Rodgers, Nicolle Wood.

I. Member introductions

II. & III. Elections

- S. Ohannesian elected Chair (vote taken, all in favor)
- T. Fitzpatrick elected Recorder (vote taken, all in favor)

IV. Discussion of committee meeting time –

- Chair will use Doodle again for scheduling and will pick time by majority, since one set time all can make does not seem possible given initial scheduling attempts
- To improve ease of attendance - selection of a meeting room with conference call capability will be prioritized, varying meeting location between North and Central options discussed

V. Review of 17-18 committee work

- Provided feedback and support on and received reports from President's Task Force on Student Success
- Reviewed changes to Student Conduct Code, provide feedback before changes submitted to governance (All University Committee)
- Reviewed residence life closing policy for Thanksgiving Break when concerns raised about communication, timing and evening classes

VI. Identification of 18-19 committee priorities

- Review of committee description
- Discussion of how we know student needs:
 - Mapworks
 - Number of open ended questions, free-format text answers
 - Survey given to freshmen-seniors, to analyze it comments are examined and themes are determined and coded
 - 2 consistently asked questions since 2012: What does Salem State do well? What are some things or in what areas could Salem State improve?

- Committee members were given and looked over fall 2017 inductive analysis of student responses to what areas SSU could improve
- This analysis identifies need and could inform our Student Affairs Committee work
- Campus Climate Study suggested as another possible source to identify need. Implementation team is still figuring data and a plan to share. Chair will invite this group to meeting to see if this committee can be of assistance.

Ideas for 18-19 committee work priorities:

- Work on creating a listing/flow sheet of departments that assist with student needs – useful for students, help identify/promote what resources are out there, where to go when certain needs arise (also all campus community members who interact with students and need to be better able to guide them to right place/resource)
- Student mental health
- Open Educational Resources (OER) has been on the committee's radar in the past, currently the library has secured a grant to advance SSU's efforts in this arena – Student Affairs could be a part of the student link to this undertaking
OER resources are defined by OER Commons as “teaching and learning materials that you may freely use and reuse, without charge.”

Action items before next meeting:

- Reach out to LEAD, Campus Climate, Student Success regarding student need – fact-finding, what can we do?
- M. Arroyo will identify SGA serving students interested in joining committee and S. Ohannesian will clarify student membership eligibility with Vickie.
- S. Ohannesian will send out a Doodle for next meeting time.

Respectfully submitted,

Tara Fitzpatrick, Recorder