
SUBJECT: Risk Management and Audit Committee Meeting Report for January 25, 2023

In accordance with the General Laws of the Commonwealth of Massachusetts, Chapter 30A and An Act Relative to Extending Certain State of Emergency Accommodations, which, among other things, extends the expiration of the provisions pertaining to the Open Meeting Law to March 31, 2023. Specifically, this extension allows public bodies to continue holding meetings remotely without a quorum of the public body physically present at a meeting location, and to provide "adequate, alternative" access to remote meetings. All votes taken during this meeting were by roll call vote.

Present for the Committee: Trustees Russell (chair), Lampassi and Mattera; Chairperson Butts, President Keenan (ex-officio), Vice President House (committee co-liaison), Associate Vice President Labonte (committee co-liaison), Vice President Colucci and staff associate Beaulieu.

Absent for the Committee: Trustee Morales

Trustee Russell, committee chair, called the meeting to order at 5:52 pm.

FY22 annual report of president's expenditures (Attachment A).

There were no questions regarding the FY22 annual report of president's expenditures. The annual report is required per the committee charter.

Executive Session

Chair Russell stated that the committee will go into Executive Session as the last agenda item to discuss the deployment of security personnel or devices, or strategies with respect thereto pursuant to Mass General Law chapter 30A, section 21(a)(4).

Discussion will entail cyber security issues identified in recent assessment reports. Having the discussion in open session would have a detrimental effect on the university's cyber security.

The RMA committee will adjourn during Executive Session and will not be returning to open meeting. At the appropriate time, the committee will enter executive session by roll call vote.

Trustee Mattera **MOVED**, and Trustee Butts **SECONDED** a motion to enter into executive session to discuss the deployment of security personnel or devices, or strategies with respect thereto pursuant to Mass General Law chapter 30A, section 21(a)(4). A roll call vote was taken at 5:53 pm and it was unanimous to enter into executive session.

Voting in the affirmative: Trustees Butts, Lampassi, Mattera, Russell

Voting against: None

Trustee Lampassi **MOVED**, and Trustee Butts **SECONDED** a motion to exit executive session in accordance with General Laws, Chapter 30A. A roll call vote was taken at 6:42 pm and it was unanimous to exit executive session.

Voting in the affirmative: Trustees Butts, Lampassi, Russell

Voting against: None

There being no other business a motion was made to adjourn.

Trustee Butts **MOVED** that the Risk Management and Audit Committee meeting adjourn **SECONDED** by Trustee Lampassi.

Voting in the affirmative: Trustees Butts, Lampassi, Russell

Voting against: None

The meeting adjourned at 6:43 pm.

Prepared by D. Beaulieu, staff associate, finance and facilities

Salem State University
President Keenan's Reimbursements (Paper Check and Pro Card)
FY 2022 (July 1, 2021 - June 30, 2022)

Date	Purpose	Desc	Amount	Check #	Check Date
3/23/2022	Lunch with Trustee Scott	Meal	\$ 75.22	308611	6/9/2022
4/29/2022	Breakfast w/ Mayor T McGee	Meal	\$ 48.87	309595	8/11/2022
5/27/2022	Project "BOLD" framed material announcement	Misc	\$ 601.50	309595	8/11/2022
6/14/2022	Breakfast Mtg w/Trustee Maltera & Ed Poleschi	Meal	\$ 41.24	309595	8/11/2022
7/27/2021	Annual NECHE Meeting	Meeting	\$ 880.00	Pro Card	7/27/2021
10/21/2021	Book - What Universities Owe Democracy	Publication	\$ 36.82	Pro Card	10/20/2021
6/2/2022	Annual HACU Conference registration	Meeting	\$ 655.00	Pro Card	6/22/2022
6/2/2022	Hotel for HACU	Lodging	\$ 227.75	Pro Card	6/22/2022
			\$ 2,566.40		