

SECTION 001125  
INVITATION TO BID

**THIS PROJECT IS BEING ELECTRONICALLY BID AND HARD COPY BIDS WILL NOT BE ACCEPTED.** Please review the instructions in the bid documents on how to register as an electronic bidder. The bids are to be prepared and submitted at [www.biddocsonline.com](http://www.biddocsonline.com). Tutorials and instructions on how to complete the electronic bid documents are available online (click on the "Tutorial" tab at the bottom footer).

**Salem State University**, the Awarding Authority, invites sealed bids from **DCAMM Certified Mechanical Contractors that also must be certified as Prime or General Contractors** for the **Campus Building Automation System Upgrades project, #SSU-2021-06**, for Salem State University, Salem, Massachusetts, in accordance with the documents prepared by **Jones Architecture Inc.** dated **March 17, 2021**.

**Scope of Work:** The project includes the upgrading of Building Automation Systems (BAS) controls in multiple buildings on Campus.

The work is estimated to cost **\$854,000**.

Bids are subject to M.G.L. c.149 §44A-J & to minimum wage rates as required by M.G.L. c.149 §§26 to 27H inclusive.

General Bids will be received until **11:00am, Wednesday, April 7, 2021** and publicly opened, forthwith online.

Filed Sub-bids are not required for this project.

All Bids should be submitted online at [www.biddocsonline.com](http://www.biddocsonline.com) and received no later than the date and time specified above.

General bids shall be accompanied by a **bid deposit** that is not less than five (5%) of the greatest possible bid amount (considering all alternates) and made payable to **Salem State University**.

Upon award of contract, a **100% Payment Bond** and **100% Performance Bond** will be required for the general contractor. Prevailing rates of wages apply and are included in the bid documents.

Bid Forms and Contract Documents will be available for pick-up at [www.biddocsonline.com](http://www.biddocsonline.com) (may be viewed electronically and hardcopy requested) or at Nashoba Blue, Inc. at 433 Main Street, Hudson, MA 01749 (978-568-1167).

There is a plan deposit of \$50 per set (maximum of 2 sets) payable to BidDocs ONLINE Inc.

Deposits may be electronically paid or must be a check. This deposit will be refunded for up to two sets for general bidders upon return of the sets in good condition within thirty days of receipt of general bids. Otherwise the deposit shall be the property of the Awarding Authority.

Additional sets may be purchased for \$50

Bidders requesting Contract Documents to be mailed to them shall include a separate check for \$40.00 per set for UPS Ground (or \$65.00 per set for UPS overnight), non-refundable payable to BidDocs ONLINE Inc. to cover mail handling costs.

The Contract Documents may be seen at:

Nashoba Blue Inc.  
433 Main Street  
Hudson, MA 01749  
978-568-1167

**PRE-BID CONFERENCE / SITE VISIT:**

Limit to one (1) person per company. Contractors are encouraged, but not required, to attend a pre-bid meeting that will held on site and begin at the garden/street side of **Sullivan Hall, 352 Lafayette Street, Salem, MA 01970 starting at 8:00am on Wednesday, March 24, 2021,** Questions regarding the pre-bid conference may be directed to Joanne Kuo, Facilities Project Manager, at [jkuo@salemstate.edu](mailto:jkuo@salemstate.edu)

**Inclement Weather:** If at the time of the scheduled pre-bid meeting, the location shall be shut down as the result of an emergency, including inclement weather, the meeting will be held at the same time and location on the 1st business day the building is able to re-open. Visit <https://www.salemstate.edu/>

All questions (RFIs) concerning the Drawings and Project Manual will be received via email up until **5:00pm, Friday, March 26, 2021** to Christian Strom, Jones Architecture, [christian@jonesarch.com](mailto:christian@jonesarch.com)

All addenda will be issued through [biddocsonline.com](http://biddocsonline.com) **before 5:00pm, Wednesday, March 31, 2021**