

**SALEM STATE UNIVERSITY
POLICE DEPARTMENT**

"Tow and Hold" Policy for Vehicles with 5 or more Parking Violations

Under G.L. Chapter 90, Section 20A ½* and the provisions of this policy, any Salem State University Police officer or other duly authorized parking enforcement agent may cause a vehicle found to be on the university's "tow list" to be towed and impounded. Once a vehicle has been towed, its registered owner(s) will be required to satisfy all existing obligations prior to the release of the vehicle. This includes outstanding parking violation fines; any additional charges added thereto by the Registry of Motor Vehicles; and any tow service removal and storage fees.

Tow service removal and storage fees must be paid directly to the towing company that was called to provide tow service. All other fees and fines may be paid directly to the University.

A written receipt of payment, authorizing the release of the vehicle in question, issued by the University Police or University's Parking Clerk, must be obtained prior to the release of the vehicle by the tow company.

*Chapter 90, Section 20A ½ (accepted by the University) provides that "[i]f any person shall have failed to appear [before the parking clerk of the applicable jurisdiction] in accordance with five or more [parking violation]... notices... the parking clerk may notify the... police... that the vehicle involved shall be removed and stored, or otherwise immobilized by a mechanical device, at the expense of the registered owner of said vehicle until such time as the matter has been disposed of in accordance with law."